



**MENTAL HEALTH AND RECOVERY BOARD MEETING**  
**June 15, 2023**

**MEMBERS PRESENT:** Janell Alexander, Savannah Allen, Michael Barton, Karen Chuvalas, Annette Doughty, Dr. Amy Garbrecht, Paula Lynch, Jasmine Rausch, Scott Zwiezinski

**MEMBERS ABSENT:** Kim Cutler, Adam Davis, Jake Fishman, Beau Michael, Glenna Reed

**STAFF PRESENT:** Adam Negley, Lindsay Altizer, Nancy Beals, Mackenzie Poling, Debra Schaner, Randi Bargo-Smith

**STAFF ABSENT:** Wren Hawkins, Dr. Delaney Smith, Holly Zweizig,

**PROVIDERS PRESENT:** Denise Casto, Julli Griesheimer

**PROVIDERS ZOOM:** Jessica Dunkley, Katie Meeker, Nicole Neumeier, Rick Skilliter, Amanda Wattenberg

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**CALL TO ORDER:** Alexander called the meeting to order at 7:33 a.m. and Reed read the mission statement.

**A-1 ~ APPROVAL OF MINUTES ~ May:** Alexander gave a few minutes for the Board to review the May minutes. Alexander asked for a motion to accept the minutes.

***Lynch moved Zwiezinski seconded to accept the May minutes as stated.  
Motion carried. No discussion.***

**A-2 ~ APPROVAL OF MAY FINANCIAL REPORTS:** Casto reviewed the dashboard report. She stated the cash balance year-to-date is \$3,272,866 compared to the previous Year of \$2,221,593. Total Revenues for May were \$643,515 and total expenses for May were \$489,786 with a net income of \$153,728 and year-to-date net income of \$950,562. Casto reported on the contracts dashboard and stated that Lighthouse, Maryhaven, PASS and Residential Administrators spending is a little ahead and Wings has billed through June.

***Chuvalas moved Rausch seconded to accept the May Financials as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ FY24 Preliminary Budget:** Altizer discussed the FY24 Preliminary Budget and compared projected income and expenses to FY23 actual amounts. She commented that total income for FY23 Budget is projected at \$6,904,137 and a projected FY24 income of \$8,131,735. This includes the proceeds of the sale of the Mills Center property. Altizer commented that the total expenses for FY23 Budget are projected at \$6,137,996 and at \$6,262,984 for FY24. Altizer stated that additional dollars were added into the budget for FY24 for additional IT costs as MHRBUC is exploring joining the County's IT system. Negley commented that the proposed budget includes a 4% cost of living raise for staff starting July 1.

***Rausch moved Chuvalas seconded to accept the Resolutions as stated.  
Motion carried. No discussion.***

**RESOLUTION ~ FY23 Maryhaven Attachment 1:** Altizer commented that Maryhaven needed an increase at end of May to allow them to continue billing for mental health services. It is anticipated that this increase will get them through the remainder of the fiscal year.

***Chuvalas moved Doughty seconded to accept the Resolutions as stated.  
Motion carried. No discussion.***

**RESOLUTION ~ FY24 Attachment 1's (Approve all FY24 Attachments 1's):** FY24 Council for Union County Families ~ \$133,000, FY24 Freedom Recovery Families ~\$35,000, FY24 Lighthouse Behavioral ~ 275,475, FY24 Lower Lights ~ 66,601, FY24 Maryhaven ~ \$1,519,600, Ohio Guidestone ~ \$22,500, Prevention Awareness Support ~ \$397,091, FY24 Residential Administrators \$196,976 & FY24 Wings Recovery ~ \$555,493. Negley provided a summary of the services included in each provider contract Attachment 1.

**Chualas moved Zwiezinski seconded to accept the Resolutions for FY24 Attachment 1's as stated. Motion carried. No discussion.**

**RESOLUTION ~ FY24 Service Agreements (Approve all FY24 Service Agreements):** FY24 Clark Shaffer Hackett CPA ~ \$36,000, FY24 Nami ~ \$60,000, FY24 Neighbor to Neighbor ~ \$14,000, FY24 To Whom it May Concern ~ \$7,200, FY24 West Central Community Correctional Facility ~ \$60,000, FY24 Joe & Mary Williams ~ 12,051, FY24 LifeBio ~ 10,000, Fy24 Partner Solutions ~ 42,886, FY24 Union County Guardianship ~ 15,000, Emergency Network ~ 12,750. **Scott Zwiezinski abstained from the approval of the Service Agreements due to a conflict of interest.** Negley provided a summary of the services included in each service agreement.

**Lynch moved Garbrecht seconded to accept the Resolutions for FY24 Service Agreements as stated. Motion carried. No discussion.**

**OLD BUSINESS ~ None**

#### **NEW BUSINESS**

- **FY24 Officer Elections** ~ Alexander opened discussion on the election of officers for FY 24. After discussion, a slate of officers was presented to the board for consideration: Alexander as Chair, Michael as Vice Chair, Rausch as Treasurer and Davis as Secretary. Alexander asked for a motion to accept the FY24 slate of officers.

**Zwieszinski moved Lynch seconded to accept the FY24 Officers as stated. Motion carried. No discussion.**

- **FY24 Finance Committee Membership** ~ Alexander opened discussion on the membership of the Finance Committee. After discussion, Alexander asked for a motion to approve the Finance Committee Membership which includes Alexander, Michael and Rausch.

**Lynch moved Chualas seconded to accept the Finance Committee Membership as stated. Motion carried. No discussion.**

- **FY24 MHRBUC Board Meeting time / day** ~ Alexander asked the Board if anyone would prefer a different time and day for the monthly meetings. All board members stated they wanted to keep meetings on the third Thursday of the month at 7:30a.m. Alexander asked for a motion to keep the same day and time.

**Doughty moved Allen seconded to accept the FY24 Board meeting schedule as stated. Motion carried. No discussion.**

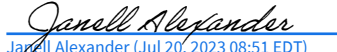
**DIRECTOR'S REPORT:** Negley reviewed highlights from his Director's Report. He gave a brief update on the SFY24/25 State Budget and the status of the Senate Bill 105. Negley briefly talked about the Mill Center closing on June 14, 2023. Negley stated that with the addition of new board members, the Board will have no vacancies starting in July.

**MEMBER RECOGNITION:** Alexander presented a plaque for Chuvalas' eight-year commitment on the Board. Chuvalas stated she was blessed and honored to serve on this board and be part of this group.

**ADJOURNMENT**

***Alexander asked for a motion to adjourn. Allen moved Zwiezinski seconded to adjourn at 8:25 a.m. Motion carried. No discussion***

Respectfully submitted,

  
Janell Alexander (Jul 20, 2023 08:51 EDT)

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Janell Alexander

Jul 20, 2023

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Date








# 2 MHRB Meeting Minutes 2023-06

Final Audit Report

2023-07-20

Created:	2023-07-20
By:	Debra Schaner (deb@mhrbuc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_FbLo1h_5bRfpifbK3ZhAuiqb0AQb3dB

## "2 MHRB Meeting Minutes 2023-06" History

-  Document created by Debra Schaner (deb@mhrbuc.org)  
2023-07-20 - 12:43:54 PM GMT- IP address: 23.244.13.98
-  Document emailed to janell.alexander@jfs.ohio.gov for signature  
2023-07-20 - 12:44:42 PM GMT
-  Email viewed by janell.alexander@jfs.ohio.gov  
2023-07-20 - 12:50:51 PM GMT- IP address: 104.47.64.254
-  Signer janell.alexander@jfs.ohio.gov entered name at signing as Janell Alexander  
2023-07-20 - 12:51:21 PM GMT- IP address: 156.63.69.216
-  Janell Alexander (janell.alexander@jfs.ohio.gov) has reviewed and explicitly agreed to the terms of use and to do business electronically with Mental Health & Recovery Board of Union County  
2023-07-20 - 12:51:23 PM GMT- IP address: 156.63.69.216
-  Document e-signed by Janell Alexander (janell.alexander@jfs.ohio.gov)  
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