



**MENTAL HEALTH AND RECOVERY BOARD MEETING  
December 15, 2022**

**MEMBERS PRESENT:** Janell Alexander, Savannah Allen, Michael Barton, Karen Chualas, Kim Cutler, Ian Evans, Jake Fishman, Dr. Amy Garbrecht, Paula Lynch, Beau Michael, Jasmine Rausch, Glenna Reed

**MEMBERS ABSENT:** Annette Doughty

**STAFF PRESENT:** Lindsay Altizer, Mackenzie Poling, Debra Schaner, Holly Zweizig, Randi Bargo-Smith, Nancy Beal, Adam Negley

**STAFF ABSENT:** Wren Hawkins, Dr. Delaney Smith

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**CALL TO ORDER:** Evans called meeting to order at 7:31 a.m. and Negley read the mission statement.

**A-1 ~ APPROVAL OF MINUTES ~ NOVEMBER:** Evans gave a few minutes for the Board to review the November minutes. Evans asked for a motion to accept the November minutes.

***Chualas moved Alexander seconded to accept the November minutes as stated.  
Motion carried. No discussion.***

**A-2 ~ APPROVAL OF NOVEMBER FINANCIAL REPORTS:** Casto went over the dashboard report and the Budget vs. Actual report. Casto commented that the Balance sheet balanced to the Auditor's for the month of November. Casto went over page 5 of 14 in the Financial package Budget vs. Actuals: 2022-2023 Budget – FY23 P&L. Casto explained that in expenses the 408.06 Travel & Training expenses corrections moved to the Provider line.

***Reed moved Cutler seconded to accept the November Financials as presented.  
Motion carried. No discussion.***

**FISCAL ~ COUNTY BUDGET:** Altizer reviewed the County Budget that was submitted for approval. She noted that the County Budget and MH Budget operate on different fiscal years. Therefore, in the County Budget, she accounted for new dollars that are anticipated in calendar year FY23. Altizer said that the County will approve the budget this week. Altizer stated that the Board finances will be consolidated into one fund with the County Auditor by the end of December.

**RESOLUTION ~ Aetna Better Health of Ohio ~ Grant Agreement ~ \$249,057.00:** Bargo-Smith requested approval to sign the MRSS Grant Agreement from AETNA Better Health of Ohio to support the provision of Mobile Response and Stabilization Services (MRSS) to Union County families and youth up to age 21 experiencing difficulties or distress and need immediate assistance. Beyond the initial crisis response, the team can stay engaged with families to facilitate crisis stabilization and support connection to community behavioral health services for up to six weeks. These grant dollars will be used to fund the Maryhaven Attachment 1 allocation for MRSS services in addition to any infrastructure or marketing needs for the program. The grant agreement allows for invoicing up to \$249,057 from July 1, 2022 - June 30, 2023, however, the current staffing of the program will allow the Board to invoice a projected maximum of \$182,907 during the grant period.

***Fishman moved Barton seconded to accept the Aetna Better Health of Ohio Grant Agreement as stated.  
Motion carried. No discussion.***

**APPROVING THE SERVICE AGREEMENTS BELOW**

**RESOLUTION ~ Service Agreement Clark Schaefer Hackett, CPA ~ \$23,160.00:** Zweizig explained this is an extension of six months and will be re-evaluated at the end of the term due to shifts of roles.

**RESOLUTION ~ Service Agreement NAMI Mid-Ohio ~ \$30,000.00:** Zweizig explained this Service Agreement is for an additional six months of the original contract. NAMI is now expanding its footprint in Union County and offering support groups at Wings Support and Recovery.

**RESOLUTION ~ Service Agreement PASS ~ \$5,000.00**

Beals stated that the youth led position is doing great work and are working with PASS and working on Podcasts.

**RESOLUTION TO ACCEPT ALL THREE SERVICE AGREEMENTS**

***Alexander moved Chualas second to accept the Resolution to accept all three Service Agreements as presented. Motion carried. No discussion.***

**OLD BUSINESS**

N/A

**NEW BUSINESS**

- **Workplace Safety ~ Personnel Policy Update & Weapon Free Workplace Policy ~ Personnel Policy Update**

Schaner explained that as we are reviewing governance policies required for COQ accreditation, the board needs to approve a workplace safety policy and a weapon free workplace policy and include them in our personnel manual.

***Reed moved Michaels second to accept the two Personnel Policy updates as presented. Motion carried. No discussion.***

- **Board of Directors Website Access**

Zweizig discussed a new restricted access section of the board website where board members can access past minutes, current and previous board packets and other useful information.

**EXECUTIVE SESSION: TO CONSIDER THE PURCHASE OR SALE OF PROPERTY & TO CONSIDER PERSONNEL MATTERS**

***Michaels moved Barton second to go into Executive Session.***

Evans asked Schaner to conduct the roll call vote

Schaner performed the roll call vote to go into executive Session, motion carried

**(NOTE)** Reed, Cutler and Fishman removed themselves from the Executive Session

8:50 a.m. Evans asked for a roll call to enter back into open session.

Schaner executed roll call, motion carried.

**PROVIDER UPDATES ~ In Packet**

Evans stated that the Provider Updates are in the packet.

**ADJOURNMENT**

***Evans asked for a motion to adjourn. Chualas moved and Alexander seconded to adjourn at 8:53 a.m.***

***Motion carried. No discussion***

Respectfully submitted,

*Ian Evans*

Jan-19-2023

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Ian Evans

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Date

**Certificate Of Completion**

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Time Zone: (UTC-08:00) Pacific Time (US & Canada)	131 North Main Street, Suite A
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Status: Original	Holder: Debra Schaner	Location: DocuSign
1/19/2023 7:19:56 AM	Deb@MHRBUC.Org	

**Signer Events**

Signature	Timestamp
Ian Evans ievans@evansandhoffman.com Security Level: Email, Account Authentication (None)	Sent: 1/19/2023 7:22:26 AM Viewed: 1/19/2023 7:24:07 AM Signed: 1/19/2023 7:24:11 AM
Signature Adoption: Pre-selected Style Using IP Address: 74.140.34.84	

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**In Person Signer Events**

Signature	Timestamp
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**Editor Delivery Events**

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**Agent Delivery Events**

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**Intermediary Delivery Events**

Status	Timestamp
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**Certified Delivery Events**

Status	Timestamp
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**Carbon Copy Events**

Status	Timestamp
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**Witness Events**

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**Notary Events**

Signature	Timestamp
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**Envelope Summary Events**

Status	Timestamps
Envelope Sent	Hashed/Encrypted 1/19/2023 7:22:27 AM
Certified Delivered	Security Checked 1/19/2023 7:24:07 AM
Signing Complete	Security Checked 1/19/2023 7:24:11 AM
Completed	Security Checked 1/19/2023 7:24:11 AM

**Payment Events**

Status	Timestamps
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