MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
April 17, 2025

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Adam Brown, Janel Chapman, Annette Doughty, Jake Fishman, Dr. Amy Garbrecht, Beau Michael, Jasmine Rausch

MEMBERS ABSENT: Michael Barton, Kelli Bischoff, Adam Davis, James Pleasant, Scott Zwiezinski

STAFF PRESENT: Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, Mackenzie Poling, Holly Zweizig, Allison Bruner, Kathryn Tummino

STAFF ABSENT: Halle DuMoulin-Camella

GUESTS ZOOM: Kasey Bisch, Denise Casto, Julli Griesheimer, Katie Meeker, Rick Skilliter

GUESTS PRESENT: Elizabeth Aniakwa, Vanessa Humphrey, Jennifer Rigano

---

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Brown read the MHRBUC Mission Statement.

APPROVAL OF MINUTES – Alexander asked members to review the minutes from the March Board Meeting and asked for a motion to accept the minutes as presented.

> ***Aurin moved; Doughty seconded to accept the March minutes as presented.***
> ***Motion carried. No discussion.***

APPROVAL OF FINANCIAL REPORT – Casto presented the updated Financial Report ending March 31, 2025. The year-to-date cash balance was reflected as $5,666,465 with year-to-date revenue of $6,429,333 and $5,901,809 in total expenses. The year-to-date net income was $527,523 as of March 31st. Casto highlighted new money came in from the second half of the levy distribution and state allocations. Casto reviewed the balance sheet, underlining the operating fund balance at $1,167,092.37. Casto noted on the Budget vs. Actuals sheet that the real estate tax distribution is a little over budget for the year at 102%. Expenses overall are at 63%, with provider and service agreements and grants at 61%.

> ***Michael moved; Brown seconded to accept the Financial Report as presented.***
> ***Motion carried. No discussion***

RESOLUTION 2025-57 Fairbanks Local School District ~ Service Agreement - $27,076.82 – Bargo-Smith requested approval to provide an allocation to the district to provide Multi-Tiered Systems of Support (MTSS) coordination services for up to 60 days. Bargo-Smith stated that MTSS services align with Fairbanks elementary and district goals, as well as Project AWARE goals. An internal staff member will shift some of

their role to focus on this, which will support the development of systems and structures that will outlast the grant work and help unify academic and behavioral health support.

Aurin moved; Fishman seconded to approve the service agreement as presented. Motion carried with Chapman abstaining. No Discussion

RESOLUTION 2025-58 Complete Marketing Inc. ~ Service Agreement- $15,000 – Bargo-Smith discussed the agreement with Complete Marketing Inc. to provide a keynote speaker for the 2025 Changemakers Conference on June 4th. The Keynote speaker's presentation focuses on how a single moment can change the course of a child's life forever by sharing a message about how an elementary teacher changed his life. Bargo-Smith stated that the goal is to empower, support, and build up the skills of professionals who serve kids and families.

Chapman moved; Doughty seconded to approve the service agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-59 – Personnel Policy Updates – Negley presented an updated personnel policy manual, which follows a three-year cycle and was last revised in early 2022. An internal review was conducted, and Rausch and Alexander assisted with edits. Negley stated that one new policy was created describing the role of the safety officer, which is a Culture of Quality (COQ) requirement for accreditation.

Michael moved; Brown seconded to accept the personnel policy updates as presented. Motion carried. No Discussion

DIRECTOR'S REPORT – Negley reviewed highlights from the Director's Report provided in the Board packet.

OLD BUSINESS – January Board Evaluation- Alexander stated there was a comment about one of the providers in the March board meeting evaluation, and those interested can stay behind to discuss it.

NEW BUSINESS –

1. ***Virtual Meeting Policy-*** Negley shared new Ohio law allows non-elected boards to adopt a policy for virtual meetings. A model policy has been developed by a trade association. Negley noted the policy is optional and can be used in emergencies or as a hybrid situation.

2. ***CAST-SUD Final Report*** – Negley reported that JG Research and Evaluation have completed the CAST-SUD report. This methodology assesses the capacity for substance use disorder treatment within a system, identifying gaps compared to standard capacity measures. Table 7 on page 11 highlights the key gaps identifies across the SUD environment. Capacities exceeding 100% indicate over-provision of services, while those below suggest areas for improvement. Key needs identified include recovery support, transportation, housing assistance, and job training, with a call for more dialogue around diverse recovery housing options. The data for these assessments largely came from providers, and nine participated in the survey. A future report on mental health services is anticipated later this spring.

3. ***Board member term expiration dates***- In 2025, three board members need to be replaced: Annette Doughty, Dr. Amy Garbrecht, and Janell Alexander. Dr. Amy is a clinician, so a clinician replacement is needed. Priority for the other vacancies will be individuals with lived experience themselves or among family members. Board member terms end in June. There will be a public push for recruitment, including an article in the newsletter. There have already been a couple of expressions of interest from community members.

PROVIDER UPDATES – Adam introduced Elizabeth Aniakwa, the Vice President of Regional Services at Maryhaven. Elizabeth ("Lizzy") introduced herself, mentioning her background in crisis work, experience with various populations, and is excited to be working in Ohio.

EXECUTIVE SESSION – To consider the purchase or sale of property and details relative to security arrangements and emergency response protocols.

> ***Fishman moved; Rausch seconded to enter executive session at 8:20 A.M. Roll call vote was held. All members present voted to enter the executive session.***
>
> ***At 9:11 A.M. Fishman moved; Rausch seconded to exit the executive session and return to open session. A roll call vote was held. All members present voted to return to open session.***

Upon returning to open session, the board took the following action:

RESOLUTION 2025-60 QBR, LLC ~ Contract - $32,875 – Negley requested approval to contract with QBR, LLC to complete a 1st floor partial remodel to improve security at the board building, 131 N. Main St.

> ***Brown moved; Doughty seconded to accept the contract as presented. Motion carried. No Discussion***

RESOLUTION 2025-61 Silco Fire and Security ~ Contract - $30,000 – Negley requested approval to accept the contract with Silco Fire and Security to complete office security and access control improvements at the board building, 131 N. Main St.

> ***Garbrecht moved; Rausch seconded to accept the contract as presented. Motion carried. No Discussion***

ADJOURNMENT –

> ***Michael moved; Chapman seconded to adjourn the meeting at 9:12 AM.***
> ***Motion carried.***

Janell Alexander
Janell Alexander (May 15, 2025 11:34 EDT)

05/15/2025

2 April 2025 Board Meeting Minutes

Final Audit Report 2025-05-15

Created:	2025-05-15
By:	Allison Bruner (allison@mhrbuc.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAP4pw3XfLNnduvZyyfoeV0ucjLvcJ_c1g

"2 April 2025 Board Meeting Minutes" History

Document created by Allison Bruner (allison@mhrbuc.org)
2025-05-15 - 2:51:30 PM GMT

Document emailed to Janell Alexander (janell.alexander@jfs.ohio.gov) for signature
2025-05-15 - 2:51:33 PM GMT

Email viewed by Janell Alexander (janell.alexander@jfs.ohio.gov)
2025-05-15 - 3:34:08 PM GMT

Document e-signed by Janell Alexander (janell.alexander@jfs.ohio.gov)
Signature Date: 2025-05-15 - 3:34:26 PM GMT - Time Source: server

Agreement completed.
2025-05-15 - 3:34:26 PM GMT

Adobe Acrobat Sign