



MENTAL HEALTH AND RECOVERY BOARD MEETING
November 16 , 2023

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Janel Chapman, Adam Davis, Annette Doughty, Dr. Amy Garbrecht, Beau Michael, Jasmine Rausch, Scott Zwiezinski

MEMBERS ABSENT: Savannah Allen, Michael Barton. Kellie Bischoff, James Pleasant

STAFF PRESENT: Lindsay Altizer, Randi Bargo-Smith, Halle DuMoulin-Camella, Adam Negley, Mackenzie Poling, Thomas Rogan, Holly Zweizig

STAFF ZOOM: Nancy Beals, Kathryn Tummino, Wren Hawkins

STAFF ABSENT: Deb Schaner

GUESTS: Addie Bartlett, Denise Casto, Tamera Collier, Julli Griesheimer

PROVIDERS ZOOM: Kasey Bisch, Katie Meeker, Nicole Neumeier, Rick Skilliter, Amy Wattenberg

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m. Alexander read the new Mission Statement.

STRATEGIC PLAN: Tamera Collier of TBD Solutions joined the meeting via Zoom to provide a summary of the Strategic Plan. Collier discussed the process for the development of the draft plan beginning in May. During the later summer months, the Board and staff worked to develop the Mission, Vision and Values which were approved in October. During that time TBD Solutions conducted ten interviews of key informants to provide context for the environmental scan. Additionally, a SWOT analysis was completed to inform the forthcoming goals and objectives. Collier summarized that overall, the interviews provided excellent feedback and praised the communication, commitment to the community and were highly responsive.

Collier asked the Board to review the Focus Areas, Goals and Objectives document which reflects the summary of the work and will inform the next steps to complete the Strategic Plan.

Rausch asked how the values identified in the plan will be infused in the work culture within the agency. Negley said that he wanted to ensure that the values were supported both internally and externally. Collier suggested incorporating the values within the performance review process.

Alexander asked board members to review the materials for an approval of the MHRBUC strategic plan at the December Board of Directors meeting.

A-1 ~ APPROVAL OF MINUTES ~ OCTOBER: Alexander asked the members to review the October minutes and asked for a motion to accept the minutes as presented.

***Garbrecht moved Doughty seconded to accept the October minutes as stated.
Motion carried. No discussion.***

A-2 ~ APPROVAL OF OCTOBER FINANCIAL REPORTS: Casto presented the Financial Report ending October 31, 2023. The dashboard report highlighted a cash balance at the end of the month of \$4,692,471 and a total revenue for the month of \$157,871 and \$426,713 expenses for the month. Casto

noted that the Capital Reserve was at \$1,390,000. Alexander called for a motion to approve the Financial Report.

Zwiezinski moved Michael seconded to accept the October Financials as presented. Motion carried. Alexander asked for a discussion.

Doughty asked if it was possible to have additional detail for the \$26,120 of allocated costs for Travel and Training. Altizer explained that the line item includes many different costs that are related to those items and is tracked internally in QuickBooks. Casto also noted that over \$15,000 of that line item reflects dues. Zweizig also stated that travel costs are often directly related to federal grants the MHRBUC has been awarded and may not be comparable to other county boards. Altizer said she would break out that line item to better define the Travel and Training costs from Dues.

Alexander called for a vote to approve the Financial Report. Motion carried.

RESOLUTION 2024-32 ~ MOU STRONG FAMILIES ~ \$75,000: Bargo-Smith commented that the MOU supports the work associated with the Strong Families, Safe Communities grant awarded from OhioMHAS. The funding provided to the Mental Health, Drug & Alcohol Services Board of Logan & Champaign Counties will support a full-time Family Peer Support Specialist and related supervision. MHRBUC will continue to provide training and technical assistance for the initiative.

Zwiezinski moved and Chapman seconded. Motion carried. No discussion.

RESOLUTION 2024-33 ~ MOU STRONG FAMILIES ~ \$75,000: Bargo-Smith indicated that this MOU would also support the work associated with the Strong Families and Safe Communities grant. The funding provided to the Mental Health & Recovery Board of Allen, Auglaize and Hardin Counties. Bargo-Smith noted that the Family Peer Support Specialist and related supervision will happen in Hardin County.

Aurin moved Doughty seconded. Motion carried. No discussion.

RESOLUTION 2024-34 – CAPITAL RESERVE FUNDING: Altizer discussed the Capital Reserve Fund that is currently reflected on the dashboard in the amount of \$1.39 million from the sale of the Mills Center. Altizer explained that the addition of \$1,000,000 from the obligated funds to the Capital Reserve Fund from the obligated funds was discussed in October but would like a formal approval to increase to \$2.39 million.

Rausch moved Zwiezinski seconded. Motion carried. No discussion.

RESOLUTION 2024-35 ~ MEDICAID RATE INCREASE: Negley discussed the increase to Medicaid service rates as a result of the approved state Biennium Budget. The rate changes take effect January 1, 2024. The overall potential impact to the MHRBUC would be \$27,989.67.

Zwiezinski moved Michael seconded. Motion carried. No discussion.

RESOLUTION 2024-36 ~ HEALTH OFFICERS: Negley presented the updated list of approved Health Officers with the addition of Tamara Reid.

Dr. Garbrecht moved Aurin seconded. Motion carried. No discussion.

Michael moved Aurin seconded to accept the Resolution as stated above. Motion carried. No discussion.

DIRECTOR'S REPORT: Negley highlighted a few items from the Executive Director's Report. He discussed the CCBHC state training as an opportunity to orient our local system and prepare for opportunities to incorporate this model and related funding. Negley indicated that a Board training on CCBCB may be helpful in the future to become more familiar.

There are currently several updates related to the Capital Project. The subcommittee met with the Union County Foundation to discuss funding opportunities. There is an upcoming meeting with Memorial Hospital to discuss their master plan and timeline for this project. Additionally, MHRBUC was invited to a Capital Budget meeting with Rep. Tracy Richardson as an opportunity to put forth a project proposal for our region. The process includes a detailed plan and commitment from community partners. We will meet with her on November 27th and the plan is due January 5, 2027. This is an additional funding opportunity beyond our request from Ohio MHAS for capital dollars.

OLD BUSINESS:

- A. October Board Meeting Evaluation:** Negley reviewed the October Board Meeting evaluation results and thanked Board members for their feedback.

NEW BUSINESS

December Board Meeting: Negley reminded the members that the next scheduled meeting is December 21st and wanted to ensure that there would be a quorum. Members indicated there was not a need to change the meeting date. Alexander indicated it was time to conduct the Annual Evaluation for the Executive Director. She shared a copy of the Executive Director Performance Review policy and indicated that she would be convening a meeting of the Executive Committee to develop an evaluation form. She indicated that the form would be reviewed by the Board members during the December Board meeting during the Executive Session.

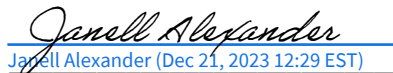
PROVIDER UPDATES: In Packet

Maryhaven & PASS

ADJOURNMENT

Alexander asked for a motion to adjourn. Zwiezinski moved Chapman seconded. Motion carried. No discussion

Respectfully submitted,


[Janell Alexander \(Dec 21, 2023 12:29 EST\)](#)

Janell Alexander

_____ Date


02 2023-11-16 Board Meeting Minutes

Final Audit Report

2023-12-21

Created:	2023-12-21
By:	Debra Schaner (deb@mhrbuc.org)
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-  Document created by Debra Schaner (deb@mhrbuc.org)
2023-12-21 - 5:27:28 PM GMT- IP address: 23.244.13.98
-  Document emailed to Janell Alexander (janell.alexander@jfs.ohio.gov) for signature
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-  Janell Alexander (janell.alexander@jfs.ohio.gov) has reviewed and explicitly agreed to the terms of use and to do business electronically with Mental Health & Recovery Board of Union County
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