MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
September 18, 2025

MEMBERS PRESENT: Michael Aurin, Kellie Bischoff, Adam Brown, Sarah Channell, Adam Davis, Jake Fishman, Amy Hamilton, Beau Michael, James Pleasant, Jasmine Rausch, Tracy Thien, Scott Zwiezinski

MEMBERS ABSENT: Michael Barton, Janel Chapman

STAFF PRESENT: Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, Kathryn Tummino, MacKenzie Poling, Holly Zweizig, Allison Bruner

STAFF ABSENT: Halle DuMoulin-Camella

GUESTS ZOOM: Kasey Bisch, Denise Casto, Bethan Miller, Tracie Nelson, Holly Novak, Rick Skilliter

GUESTS PRESENT: Vanessa Humphrey, Jennifer Rigano

CALL TO ORDER: Chair Brown called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Thien read the MHRBUC Mission Statement.

APPROVAL OF MINUTES – Brown asked members to review the minutes from the August Board Meeting and asked for a motion to accept the minutes as presented.

> ***Michael moved; Zwiezinski seconded to accept the August minutes as presented. Motion carried. No discussion.***

APPROVAL OF FINANCE COMMITTEE MINUTES – Rausch stated the Finance Committee met on September 5 and discussed provider funding, federal funds, and the budgets. Brown asked members to review the minutes from the Finance Committee Meeting and asked for a motion to accept the minutes as presented.

> ***Zwiezinski moved; Aurin seconded to accept the Finance Committee minutes as presented. Motion carried. No discussion.***

APPROVAL OF FINANCIAL REPORT – Casto presented the August financials, including an updated June dashboard to assist with closing out State Fiscal Year (SFY) 2025. As of the end of June, Casto reported a surplus of $164,000, with SFY25 contracts collectively reaching 79% of their total value. Moving to July's dashboard, the board's cash balance stood at $5,291,000, with total equity at $4,883,000. Revenues for July were $42,000, reflecting a delay in the receipt of first-quarter state funds, which were pushed to August. Expenses totaled $300,000, resulting in a deficit of $257,000, typical for the start of the fiscal year. The dashboard also included FY26 contract details and year-to-date budget figures, with approximately $32,000 billed toward FY26. Supporting documents included the July balance sheet, budget vs. actuals,

QuickBooks reconciliation, and a printout from Munis confirming alignment with county records. Brown inquired about the percentage of the FY25 budget utilized and the current status of billing. Altizer responded that all monthly billing for FY25 has been submitted and received, with no concern at this time. While fee-for-service payments may continue through the end of September, all state funding has been fully drawn down. No further questions were raised.

Rausch moved; Hamilton seconded to accept the Financial Report as presented. Motion carried. No discussion

RESOLUTION 2026-15 – FY26 Permanent Budget – Altizer presented the FY26 permanent budget. She explained that adjustments were made to federal and state funding, carryover, and professional services. She clarified that a salary reduction was due to a spreadsheet error, and increases in professional services were due to a building purchase agreement and delayed billing for security upgrades.

Fishman moved; Bischoff seconded to approve the permanent budget as presented. Motion carried. No Discussion

RESOLUTION 2026-16 - FY26 Operating Reserve Fund Amendment – Altizer explained the updates to the calculation of the required 25% reserve funding for FY26 and referenced board policy 09.05.19.

Michael moved; Pleasant seconded to approve the operating reserve fund as presented. Motion carried. No Discussion

RESOLUTION 2026-17 – FY26 Payroll Reserve Account Amendment– Altizer presented the FY26 Payroll Reserve amount and explained that the reserve is for potential payouts if staff leave. She stated that the amount is slightly higher than last year.

Aurin moved; Bischoff seconded to approve the payroll reserve account as presented. Motion carried. No Discussion

RESOLUTION 2026-18 Federal Fiscal Year 2026 Contract - Council for Union County Families - $255,006 – Negley presented the Federal Fiscal Year 2026 Contract for Council for Union County Families. He explained that this is the first year the board will be contracting separately for funds that align with the federal fiscal year which runs from October 1 through September 30 . Negley stated that federal funds from the Project AWARE and the Building Strong Foundations Grants will be provided to CUCF to provide service coordination, high-fidelity wraparound and early childhood services. He stated that no changes were requested by the Council for Union County Families.

Zweizinski moved; Hamilton seconded to approve the Council for Union County Families FFY26 Contract as presented. Motion carried. No Discussion

RESOLUTION 2026-19 Federal Fiscal Year 2026 Contract - Maryhaven - $368,960 – Negley presented the Federal Fiscal Year 2026 Contract for Maryhaven. Negley stated that federal funds from the Project AWARE Grant will be provided to Maryhaven for school navigation services. Negley explained the

contract allows for up to six school navigators, but likely only five will be filled, so an amendment may be needed. No changes to standard contract language were requested by Maryhaven.

Channell moved; Thien seconded to approve the Maryhaven FFY26 Contract as presented. Motion carried. No Discussion

RESOLUTION 2026-20 Federal Fiscal Year 2026 Contract – OhioGuidestone - $680,000 – Negley presented the Federal Fiscal Year 2026 Contract for OhioGuidestone. Negley stated that federal funds from the Building Strong Foundations Grant will be provided to OhioGuidestone for early childhood services and a new intensive home-based treatment team, but staffing challenges may prevent full use of funds. Only a typo correction was requested by OhioGuidestone.

Rausch moved; Bischoff seconded to approve the Ohio Guidestone FFY26 Contract as presented. Motion carried. No Discussion

RESOLUTION 2026-21 Federal Fiscal Year 2026 Contract – Prevention Awareness Support Services (PASS) - $193,516 – Negley presented the Federal Fiscal Year 2026 Contract for PASS. He stated that federal funds from the Project AWARE and Building Strong Foundations Grants will be provided to PASS for prevention activities, including a full-time position at Fairbanks Elementary and new early childhood programming. No changes to the standard contract were requested by PASS.

Pleasant moved; Aurin seconded to approve the PASS FFY26 Contract as presented. Motion carried. No Discussion

RESOLUTION 2026-22 Federal Fiscal Year 2026 Contract – Wings Support & Recovery - $105,492 – Negley presented the Federal Fiscal Year 2026 Contract for Wings Support and Recovery. Negley stated that federal funds from the Project AWARE Grant will be provided to Wings family peer support services. He stated that Wings requested a 30-day written notice for termination (previously no timeframe), and language allowing the provider to cure contract violations unless criminal or deemed uncurable by MHRBUC. Negley stated both parties had agreed to the language presented. Rausch asked if these changes would apply to other contracts; Negley clarified that each contract is negotiated separately. Negley noted that if the federal government ended the grant with less than 30 days' notice, the financial risk would be minimal.

Zwiezinski moved; Channell seconded to approve the Wings FFY26 Contract as presented. Motion carried. No Discussion

RESOLUTION 2026-23 Mighty Crow – Service Agreement - $10,000 – Poling described the scope of the service agreement to include a Sequential Intercept Mapping (SIM) process. The purpose of SIM is to identify system gaps and next steps for criminal justice and behavioral health partners. She explained the deliverable is a written report with recommendations. Rausch asked if the recommendations will be evidence-based; Poling confirmed they are.

Zwiezinski moved; Rausch seconded to approve the service agreement as presented. Motion carried. No Discussion

RESOLUTION 2026-24 City of Marysville – Memorandum of Understanding - $179,016.03 – Poling explained the MOU continues the CIT Coordinator position, currently held by Officer Amy Findley. The position is county-wide, not just city-limited, and includes salary, benefits, and some additional costs. - Question: A board member asked if the $179,000 is just for city services; Poling clarified the coordinator serves the whole county and is deputized. Fishman asked if the amount includes benefits. Poling confirmed it does. Negley noted the city secured a grant to help offset some costs and that additional longer-term funding strategies are being explored.

> ***Hamilton moved; Thien seconded to approve the memorandum of understanding as presented. Motion carried. No Discussion***

RESOLUTION 2026-25 PAXIS – Service Agreement - $15,985 – Bargo-Smith explained that this service agreement is for PAX training in schools. She described the benefits of using PAX tools for self-regulation and its long-term outcomes. She clarified that the program is integrated into regular instruction and is used in most elementary schools, with training tailored to each building's needs. Brown asked which other schools use the program. Bargo-Smith stated training has been done across the county over the years, noting training varies by building and number of new staff. Rasuch asked if other elementary schools will do this in-person training; Bargo-Smith said North Union is the only other in-person training this year.

> ***Fishman moved; Michael seconded to approve the service agreement as presented. Motion carried. No Discussion***

RESOLUTION 2026-26 North Union School District Multi-Tiered System of Supports – Service Agreement - $15,008.50 – Bargo-Smith explained this is an amendment to a service agreement approved last month with a correction to include benefit costs previously omitted.

> ***Zwiezinski moved; Aurin seconded to approve the service agreement as presented. Motion carried. No Discussion***

RESOLUTION 2026-27 North Union School District bryt – Service Agreement - $58,888.21 – Bargo-Smith explained that this is a service agreement with the North Union School District to provide an educational coordinator in the middle school bryt classroom. This position was previously contracted through the Educational Service Center, however North Union has identified an internal candidate to assume the role.

> ***Zwiezinski moved; Rausch seconded to approve the service agreement as presented. Motion carried. No Discussion***

DIRECTOR'S REPORT – Negley reviewed highlights from the Director's Report provided in the Board packet.

OLD BUSINESS – August Board Evaluation- Brown briefly reviewed the evaluation results.

NEW BUSINESS –None

PROVIDER UPDATES – None

EXECUTIVE SESSION – To consider the purchase or sale of property

> ***Aurin moved; Rausch seconded to enter executive session at 8:05 A.M. Roll call vote was held. All members present voted to enter the executive session.***
>
> ***At 9:00 A.M. Zwiezinski moved; Barton seconded to exit the executive session and return to open session. A roll call vote was held. All members present voted to return to open session.***

ADJOURNMENT –

> ***Zwiezinski moved; Rausch seconded to adjourn the meeting at 9:00 AM. Motion carried.***