



MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
August 15, 2024

MEMBERS PRESENT: Janell Alexander, Adam Brown, Janel Chapman, Beau Michael, Adam Davis, Michael Barton, Annette Doughty

MEMBERS ABSENT: Michael Aurin, Scott Zwiezinski, Dr. Amy Garbrecht, Kellie Bischoff, James Pleasant

STAFF PRESENT: Adam Negley, Lindsay Altizer, Nancy Beals, Adam Negley, Holly Zweizig, Halle DuMoulin-Camella, Taylor Smithey, Dr. Randi Bargo-Smith

STAFF ZOOM: Kathryn Tummino, Mackenzie Poling

GUESTS ZOOM: Denise Casto, Katie Meeker, Vanessa Humphrey, Kasey Bisch, Melissa Ebling, Holly Novak, Bethan Miller, Sharon Thibeau

GUESTS PRESENT: Jon Brown, Julli Griesheimer

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Alexander read the MHRBUC Mission Statement.

APPROVAL OF MINUTES – Alexander asked the members to review the minutes from the July meeting and asked for a motion to accept the minutes as presented.

***Chapman moved; Brown seconded to accept the July minutes as presented.
Motion carried. No discussion.***

APPROVAL OF FINANCE COMMITTEE MINUTES – Alexander gave an overview of the discussions in the Finance Committee meeting held on August 9, 2024. She stated that the provider dashboards were reviewed along with the progress on obtaining a technical assistance contractor to assist Wings. Alexander stated the FY25 permanent budget, and the administrative and fiscal audit process were discussed as well. Alexander then asked for a motion to accept the minutes as presented.

***Doughty moved; Davis seconded to accept the Finance Committee Minutes as presented.
Motion carried. No discussion.***

APPROVAL OF JULY FINANCIAL REPORT – Casto presented an update to the Financial Report ending June 30, 2024. She stated the updated cash balance at the end of the fiscal year was \$5,019,869, with a total revenue of \$6,681,678 and expenses of \$5,817,095 resulting in a projected net income of \$864,581. She stated that claims will continue to come in which may change these numbers slightly. Casto then reviewed the Financial Report ending July 31, 2024. She stated the YTD cash balance was \$5,583,338 with a YTD

revenue of \$511,420 and expenses of \$307,518. Casto also reviewed the Profit and Loss statement as well as the Budget vs. Actuals reports.

Michael moved; Brown seconded to accept the July Financial Report as presented.

Motion carried. No discussion.

RESOLUTION 2025-6 Big Brothers, Big Sisters of Central Ohio Service Agreement- \$30,000- Bargo- Smith reported this agreement is for SFY25 to support mentoring services including marketing, outreach, and serving more youth in one-on-one mentoring opportunities as well as increasing the visibility of these services in the county.

Barton moved; Doughty seconded to approve the Service Agreement as presented.

Motion carried. No discussion.

RESOLUTION 2025-7 North Union School District Staff Wellness Services Service Agreement - \$ 15,750- Bargo-Smith stated this agreement is similar in nature to the MEVSD agreement that was previously approved to increase and support staff wellness. This plan for North Union includes funding for updates to staff wellness spaces in the building and other wellness activities throughout the year. Bargo- Smith stated this will support pre-K through high school staff.

Chapman moved; Michael seconded to accept the Service Agreement as presented.

Motion carried. No discussion.

RESOLUTION 2025-8 PASS Attachment 1 Amendment- \$400- Beals reported this amendment is an adjustment to the original contract with PASS regarding support for TPLA services. Beals said this is a deduction of \$400 due to the monthly amount being less than originally listed on the Attachment 1.

Michael moved; Brown seconded to accept the Service Agreement as presented.

Motion carried. No discussion.

RESOLUTION 2025-9 Maryhaven Attachment 1 Amendment- \$5,287 - Altizer reported that this adjustment is due to HUD increasing the grant that Maryhaven utilizes for the I'm Home program.

Brown moved; Doughty seconded to accept the Service Agreement as presented.

Motion carried. No discussion.

RESOLUTION 2025-10 Use of Facilities Policy- Negley reported this is the last follow-up item from the COQ survey and that this policy is to formalize the procedure of requests and decisions regarding outside agencies and groups requesting to utilize Board space.

Michael moved; Davis seconded to accept the estimated policy renewal as presented.

Motion carried. No discussion.

RESOLUTION 2025-11 Serendipity Counseling Services Lease- Negley stated this is a renewal of the existing lease with Serendipity Counseling Services owned by Jean Shoemaker in Suite K of the Board

office. Negley reported that the Shoemaker is looking to extend her lease to meet the needs of her clients and support the community in the process. Negley said there is an increase in rent effective July 1, 2025, which is reflected in the lease terms. Negley also reported this is a good opportunity to provide space for clinical resources in our community.

Chapman moved; Brown seconded to accept the service agreement as presented.

Motion carried. No discussion.

EXECUTIVE DIRECTOR'S REPORT- Negley reviewed highlights from the Directors report provided in the Board packet.

OLD BUSINESS –

July Board Evaluation- Alexander asked the Board to review the July board evaluation provided to the members.

NEW BUSINESS –

CAP Update- Zweizig reported on updated data for the Community Assessment and Plan. Zweizig stated the next CAP update is due in February 2025.

Permanent Supportive Housing Program Review- Zweizig gave an overview of the recent program review and findings she completed as a part of the MHRBUC Strategic Plan.

June 2025 Board Meeting Date- The Board decided on changing the date of the June 2025 Board meeting due to it falling on a Holiday. The new date of the June 2025 meeting is Wednesday June 18th.

PROVIDER UPDATES –

Residential Administrators (In Person)- Brown presented a description of the services and projects his agency handles to ensure specialty populations are housed safely.

Wings Recovery & Support (In Person)- Griesheimer shared a short video and presentation on the services Wings provides to the community including parents, seniors and adults who benefit from peer support.

ADJOURNMENT – Michael moved; Barton seconded to adjourn the meeting at 8:40 am.

Motion carried.