



**MENTAL HEALTH AND RECOVERY BOARD MEETING  
December 21, 2023**

**MEMBERS PRESENT:** Janell Alexander, Michael Aurin, Michael Barton, Kellie Bischoff, Adam Brown, Janel Chapman, Adam Davis, Annette Dougherty, Beau Michael, Jasmine Rausch, James Pleasant

**MEMBERS ABSENT:** Savannah Allen, Dr. Amy Garbrecht, Scott Zwiezinski

**STAFF PRESENT:** Lindsay Altizer, Wren Hawkins, Randi Bargo-Smith, Nancy Beals, Halle DuMoulin-Camella, Adam Negley, MacKenzie Poling, Thomas Rogan, Debra Schaner, Kathryn Tummino, Holly Zweizig

**STAFF ABSENT:** N/A

**GUESTS:** Denise Casto

**PROVIDERS ZOOM:** Kasey Bisch, Holly Novak, Katie Meeker, Beth Miller, Rick Skilliter, Kay Tchoula, Tracy Nelson

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**CALL TO ORDER:** Chair Alexander called the meeting to order at 7:30 a.m.

**SWEAR-IN NEW BOARD MEMBER ~ ADAM BROWN:** Alexander welcomed Adam Brown to the Board. Schaner administered the oath of office.

**A-1 ~ APPROVAL OF MINUTES ~ NOVEMBER:** Alexander asked the members to review the November minutes and asked for a motion to accept the minutes as presented.

***Michael moved, Rausch seconded to accept the November minutes as stated.  
Motion carried. No discussion.***

**A-2 ~ APPROVAL OF NOVEMBER FINANCIAL REPORTS:** Casto presented the Financial Report ending November 30, 2023. The dashboard report highlighted a cash balance at the end of the month of \$4,915,039 and a total revenue for the month of \$2,800,391 and \$2,196,820 expenses for the month. Casto noted that the Capital Reserve was at \$2,390,000. Alexander called for a motion to approve the Financial Report.

***Rausch moved, Bischoff seconded to accept the November Financials as presented.  
Motion carried. No discussion.***

**A-3 ~ COUNTY AUDIT:** Altizer presented the summary of the 2023 County Audit. She shared that there were no findings related to any MHRBUC funds. She stated that the Board must acknowledge receipt of the report in the minutes but does not need to take formal action.

**RESOLUTION 2024-37 ~ FY24 ATTACHMENT 1 – FREEDOM RECOVERY ~ \$73,447:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide Freedom Recovery with a sub-award to provide services and supports for their clients using these funds. Negley stated this will include funding a position for coordination of services and recovery supports for individual clients.

**RESOLUTION 2024-38 ~ FY24 ATTACHMENT 1 – LIGHTHOUSE BEHAVIORAL HEALTH ~ \$59,909:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide

Lighthouse Behavioral Health with a sub-award to provide services and supports for their clients using these funds. Negley stated this will include funding for a recovery housing coordinator position and supplies.

**RESOLUTION 2024-39 ~ FY24 ATTACHMENT 1 – LOWER LIGHTS CHRISTIAN HEALTH CENTER ~ \$162,976.89:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide Lower Lights with a sub-award to provide services and supports for their clients using these funds. Negley stated this will include funding a part time nurse practitioner, a recovery support specialist and supporting patients enrolled in intensive outpatient treatment.

**RESOLUTION 2024-40 ~ FY24 ATTACHMENT 1 – MARYHAVEN ~ \$23,236:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide Maryhaven with a sub-award to provide services and supports for their clients using these funds. Negley stated this will include funding an engagement specialist and parent educator.

**RESOLUTION 2024-41 ~ FY24 ATTACHMENT 1 – PREVENTION AWARENESS AND SUPPORT SERVICES (PASS) ~ \$106,423:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide PASS with a sub-award to provide prevention services using these funds. Negley stated this will include funding a prevention specialist and prevention supplies.

**RESOLUTION 2024-42 ~ FY24 ATTACHMENT 1 – RESIDENTIAL ADMINISTRATORS ~ \$5,616:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide Residential Administrators with a sub-award to enhance housing services. Negley stated this will include upgrading the security system at the T-House.

**RESOLUTION 2024-43 ~ FY24 ATTACHMENT 1 – WINGS SUPPORT AND RECOVERY ~ \$90,462:** Altizer stated that MHRBUC has received the State Opioid and Stimulant Response Grant and will provide Wings Support and Recovery with a sub-award to enhance peer support services. Negley stated this will include funding a peer support specialist position and electronic health record costs.

***Michael moved, Aurin seconded to approve all the Attachment 1 revisions as presented. Motion carried. No discussion.***

**RESOLUTION 2024-42 ~ SERVICE AGREEMENT FOR CRITICAL INCIDENT STRESS MANAGEMENT TRAINING AND RESPONSE ~ \$10,000:** Zweig stated that MHRBUC has worked with Prevention Awareness and Support Services to create a service agreement that will provide training for community members that volunteer to respond to community events that require behavioral health support. PASS will provide refresher training as well as train new volunteers under this agreement. PASS will also provide access to a regional team of responders in the event services are requested from Union County.

***Doughty moved, Bischoff seconded to approve the service agreement as presented. Motion carried. No discussion.***

**RESOLUTION 2024-45 ~ MHRBUC 2024-2026 STRATEGIC PLAN:** Negley briefly reviewed the final draft of the 2024-2026 strategic plan. He shared that staff have been assigned to lead each goal and the timelines would be used to track progress. Rausch asked that the Board be updated on the progress in the plan on a quarterly basis. Chapman stated that she felt the plan was very comprehensive.

***Barton moved, Rausch seconded to approve the 2024-2026 strategic plan. Motion carried. No further discussion.***

**RESOLUTION 2024-46 – SERVICE AGREEMENT WITH TAMMY COLLINS, PHD ~\$28,000:** Dr. Bargo-Smith stated that this service agreement includes evaluation services that are required for the Project AWARE

grant. She added that the service agreement timeframe is January 1, 2024 through December 30, 2024, which aligns with the Project AWARE budget period.

***Aurin moved, Chapman seconded to approve the service agreement. Motion carried. No discussion.***

**RESOLUTION 2024-47 ~ SERVICE AGREEMENT WITH THE UNION COUNTY HEALTH DEPARTMENT**

**~\$68,892.75:** Zweizig stated that this is a new partnership with the health department that will be funded by the State Opioid and Stimulant Response Grant. She stated that services will include partial support for the staff coordinating the Overdose Response Coalition, epidemiology and public information. She added that the Health Department will also purchase informational kiosks that will be placed in the community.

***Pleasant moved, Barton seconded to approve the service agreement. Motion carried. No discussion.***

**DIRECTOR'S REPORT:** Negley highlighted a few items from the Executive Director's Report. DuMoullin-Camella and Tummino shared information on their recent experience at the National School Mental Health Conference in New Orleans, LA. Dr. Bargo-Smith reviewed the Mosaic Project Annual Report.

**OLD BUSINESS:**

- A. November Board Meeting Evaluation:** Negley reviewed the November Board Meeting evaluation results and thanked Board members for their feedback. He also reviewed a summary of training topics requested by Board members and asked for feedback on planning Board training for 2024.

**NEW BUSINESS - N/A**

**PROVIDER UPDATES: In Packet**

Maryhaven, NAMI & PASS

**EXECUTIVE SESSION – PERSONNEL**

*Alexander requested a motion to enter Executive Session to discuss personnel matters. Schaner called roll call vote. All members present voted to enter Executive Session. The Board returned to open session at 9:40 am.*

**EXECUTIVE DIRECTOR EVALUATION:**

*Alexander requested a motion to approve the evaluation tool for the Executive Director's annual evaluation.*

***Rausch moved, Michael seconded to approve the executive director's evaluation tool. Motion carried. No discussion.***

**ADJOURNMENT**

***Alexander asked for a motion to adjourn. Doughty moved, Aurin seconded. Motion carried. No discussion***

Respectfully submitted,

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Janell Alexander

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Date