



**MENTAL HEALTH AND RECOVERY BOARD MEETING  
March 16, 2023**

**MEMBERS PRESENT:** Janell Alexander, Michael Barton, Kimberly Cutler, Annette Doughty, Ian Evans, Jake Fishman, Dr. Amy Garbrecht, Paula Lynch, Beau Michael, Jasmine Rausch, Glenna Reed, Scott Zwiezinski

**MEMBERS ABSENT:** Savannah Allen, Karen Chualas

**STAFF PRESENT:** Adam Negley, Lindsay Altizer, Wren Hawkins, Mackenzie Poling, Debra Schaner, Holly Zweizig, Randi Bargo-Smith, Nancy Beal

**STAFF ABSENT:** Dr. Delaney Smith

**PROVIDERS PRESENT:** Denise Casto, Julli Griesheimer

**PROVIDERS ZOOM:** Katie Meeker, Kasey Bisch, Beth Miller, Nicole Neumeier

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**CALL TO ORDER:** Evans called the meeting to order at 7:30 a.m. and Alexander read the mission statement.

**SWEAR IN NEW BOARD MEMBER:** Schaner swore in new board member Scott Zwiezinski. Evans asked attendees to briefly introduce themselves.

**A-1 ~ APPROVAL OF MINUTES ~ FEBRUARY:** Evans gave a few minutes for the Board to review the February minutes. Evans asked for a motion to accept the minutes.

***Alexander moved Fishman seconded to accept the February minutes as stated.  
Motion carried. No discussion.***

**A-2 ~ APPROVAL OF FEBRUARY FINANCIAL REPORTS:** Casto reviewed the dashboard report and the Budget vs. Actual report. Casto reported that for the month of February total revenues were \$886,849 and Expenses were \$381,432. The additional revenue was due to the Board receiving the first half of FY22 Real Estate tax dollars as well as two grant draws. Casto also stated that last month we updated Attachment 1's for the additional SOR dollars which included funding that goes back to Oct 1, 2022. We expect to see an increase in expenses for the month of March due to back billing for SOR NCE & SOS 3.0.

***Reed moved Rausch to accept the February Financials as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ Maryhaven at the Mills Health Officer Listing:** Schaner listed the 5 new health officers' submitted by Maryhaven at the Mills. Evans asked for a motion to accept the updated list of Maryhaven at the Mills health officers.

***Lynch moved Chualas seconded to accept the Resolution as stated.  
Motion carried. No discussion.***

**RESOLUTION ~ Attachment 1's Resolution:** FY23 Lighthouse - -\$36,750 – Contract Total \$402,347.00 and FY23 Maryhaven at the Mills - \$36,750 – Contract Total \$1,384,625.00. Altizer stated that ATP funds were moved from Lighthouse to Maryhaven.

***Reed moved Cutler seconded to accept the Resolution as stated.  
Motion carried. No discussion.***

**RESOLUTION ~ Standard Service Agreement – Richwood Marketing - \$5,000.00** : Beals explained that this is for the update of UC Talks website and other digital materials.

***Barton moved Alexander second to accept the Resolution as presented. Motion carried. No discussion.***

**RESOLUTION ~ Standard Service Agreement University of Connecticut School of Social work – Project Aware:** Bargo-Smith explained that this is an agreement to provide System of Care technical assistance to support Union County’s expansion of School-Based Behavioral Health Services through the Project AWARE Grant. The agreement timeline is one year and nine months, ending December 31, 2024. Bargo-Smith commented that she will work with the same consultant that is assisting with System of Care technical assistance funded by other grants.

***Doughty moved Rausch seconded to accept the Resolution as presented. Motion carried. No discussion.***

**RESOLUTION ~ Union County Network Benefit Plan:** Zweizig commented that that this document describes the MHRBUC benefits plan for clients enrolled in our network of care. This will be posted on our website and will help clarify whether a service will be covered and whether a provider will be reimbursed for services provided.

***Lynch moved Michael second to accept the Resolution as presented. Motion carried. No discussion.***

**RESOLUTION ~ ALL POLICIES TOGETHER – Consumer Protection, Psychiatric Hospitalization, and Provider Agency:** Negley commented these policies were updated to better align with Ohio Revised Code and COQ standards. They cover the topics of client’s rights, investigation of abuse and neglect, release of information, involuntary hospitalization, forensic monitoring, health officers, provider contracting, provider accountability and guidelines for residency determinations.

***Alexander moved Garbrecht seconded to accept the Resolution as presented. Motion carried. No discussion.***

**DIRECTOR’S REPORT:** Negley reviewed highlights from his Director’s Report. He discussed the proposed SFY24/25 State Budget and proposed House Bill 1. Negley stated that next month he should have more information about the projected financial impact on the MHRBUC if this bill passes.

Negley also gave an overview of two changes to existing staff positions. Mackenzie Poling has been promoted to Clinical Outcomes Director and will begin taking on a larger role in designing systems to measure clinical outcomes. She will also work with providers on addressing any identified areas for improvement. Lindsay Altizer has been promoted to Finance Director as we continue to shift more financial management processes in house.

## **NEW BUSINESS**

### **➤ Strategic Planning**

Negley commented that COQ requires Board’s to have strategic plans. Negley reached out to three consultants used by other Ohio boards to obtain proposals for consultation services. Staff reviewed all three proposals and based on cost and comprehensiveness, are recommending entering into an agreement with TBD Solutions. Negley stated he felt some in-person time with a consultant was an important component of the process. Customer reviews are strong for TBD. This process will kick-off in June or July and will be complete by the end of the calendar year. Negley stated he would negotiate contract terms and bring a service agreement to next month’s Board meeting for approval.

- **Board Member Recognition** ~ -Ian Evans' board term expires on March 31, 2023. Alexander presented Evans with a recognition plaque and a picture was taken. Several board members expressed their appreciation for Evans' service to the board.

**ADJOURNMENT**

***Evans asked for a motion to adjourn. Fishman moved and Evan's seconded to adjourn at 9:00a.m. Motion carried. No discussion***

Respectfully submitted,

*Janell Alexander*  
Janell Alexander (Apr 21, 2023 10:46 EDT)

Janel Alexander

Apr 21, 2023

Date