



**MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES**  
**October 17, 2024**

**MEMBERS PRESENT:** Janell Alexander, Michael Aurin, Kellie Bischoff, Adam Brown, Annette Doughty, Jake Fishman, Dr. Amy Garbrecht, Beau Michael, Jasmine Rausch, Scott Zwiezinski

**MEMBERS ABSENT:** Michael Barton, Janel Chapman, Adam Davis, James Pleasant

**STAFF PRESENT:** Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, Halle DuMoulin-Camella, MacKenzie Poling, Kathryn Tummino, Holly Zweizig

**STAFF ABSENT:**

**GUESTS ZOOM:** Robyn Aurnou, Kasey Bisch, Melissa Ebling, Katie Meeker, Bethan Miller, Holly Novak, Rick Skilliter, Amanda Wattenberg

**GUESTS PRESENT:** Kasey Bisch, Julli Griesheimer, Vanessa Humphrey, Tracie Nelson

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**CALL TO ORDER:** Chair Alexander called the meeting to order at 7:30 a.m.

**MISSION STATEMENT:** Adam Brown read the MHRBUC Mission Statement.

**APPROVAL OF MINUTES** – Alexander asked members to review the minutes from the September Board Meeting and asked for a motion to accept the minutes as presented.

***Michael moved; Zwiezinski seconded to accept the September minutes as presented.***  
***Motion carried. No discussion.***

**APPROVAL OF FINANCIAL REPORT** – Casto presented the Financial Report for the close of SFY24 ending June 30, 2024. The MHRBUC ended the year with \$6,615,254 in total revenues and \$5,939,897 in total expenses. There was a total net income of \$675,357 for the year. Casto also presented on the month ending September 30, 2024. The dashboard highlighted a cash balance at the end of the month of \$5,598,094, a total revenue of \$1,991,412 and expenses of \$2,492,590. Casto reviewed the Profit and Loss statement as well as the Budget vs. Actuals report.

***Bischoff moved; Brown seconded to accept the Financial Report as presented.***  
***Motion carried.***

**RESOLUTION 2025-20 County Budget** – Altizer provided an overview of the required County Budget. The budget closely aligns with the state budget previously approved except for the new Building Strong Foundations grant. The county budget presented does not reflect any potential forthcoming grants such as SOS 4.0. The budget reflects total income of \$7,763,592 and total expenses of \$7,596,474.

***Aurin moved; Zwiezinski seconded to approve the County Budget as presented.  
Motion carried.***

***RESOLUTION 2025-21 PASS ~ Attachment 1 Amendment - \$513,989*** – Altizer indicated that \$6,273 was added to the FY25 budget for PASS to cover costs associated with their summer program for youth.

***Brown moved; Bischoff seconded to accept the Attachment 1 Amendment as presented.  
Motion carried.***

***RESOLUTION 2025-22 Lighthouse Behavioral Health Solutions ~ Attachment 1 Amendment - \$336,064*** – Altizer stated the change to the Attachment 1 was an increase in the amount of \$5,000. Poling indicated the funds would be used to offset the cost of peer support specialists working with the Crisis Intervention Team (CIT) Coordinator to conduct in-person follow-up visits to individuals who recently experienced a mental health or substance use crisis.

***Fishman moved; Zwiezinski seconded to accept the Attachment 1 Amendment as presented.  
Motion carried.***

***RESOLUTION 2025-23 Mighty Crow Media, LLC ~ Service Agreement \$98,400*** – Bargo-Smith reported that the proposed service agreement would be replacing the current evaluator for the Project Aware federal grant. She indicated the Mighty Crow Media, and the lead evaluator Dr. Gretchen Clark-Hammond are already very familiar with MHRBUC's work and highly experienced in evaluating federal grants. Three proposals were reviewed, and Mighty Crow was selected. The proposed annual amount represents 5% of the total award, which is well below the federal threshold.

***Garbrecht moved; Aurin seconded to accept the Service Agreement as presented.  
Motion carried.***

***RESOLUTION 2025-24 – University of Connecticut ~ Service Agreement - \$161,805*** – Bargo-Smith stated that the proposed service agreement was for evaluation services for the new Building Strong Foundations federal grant. She indicated that the UCONN evaluators and technical assistance providers are national experts in early childhood mental health. The service agreement includes the full scope of evaluation and technical assistance including reporting on some of the required federal data points that staff are currently doing.

***Doughty moved; Michael seconded to accept the Service Agreement as presented.  
Motion carried.***

***RESOLUTION 2025-25 – FY24 Impact Report*** - Negley stated that the Impact Report is the newly renamed annual report which highlights the budget, number served, and key service area impacts throughout the year. Noted were the increased number of youth served, downward trend of overdose fatalities, and increase in CIT engagements and related follow-ups.

***Zwieszinski moved; Brown seconded to accept the service agreement as presented.  
Motion carried.***

***DIRECTOR'S REPORT*** – Negley reviewed highlights from the Director's Report provided in the Board packet. Noted was the capital planning projects for the MHRBUC space and the renewed discussion for planning for a new community mental health center. Congratulations to Halle DuMoulin-Camella who was recently promoted to the Youth Systems of Care Assistant Director position. Negley also reminded the members of the upcoming Community Celebration & Awards Dinner on Thursday, October 24, 2024.

***OLD BUSINESS – September Board Evaluation-*** Alexander discussed the evaluation provided to the members. She indicated that if members were interested in any specific information or training, they should make a request. Board training will pick up again next spring due to the forthcoming turnover of Board members.

***NEW BUSINESS –***

***Strategic Plan Update-*** Negley stated the provided documentation in the board packet reflects the quarter updates for the strategic plan. Progress on many of the sections are well underway.

***PROVIDER UPDATES – OhioGuidestone*** – Kasey Bisch, Regional Director provided a presentation on the history and scope of services for the organization. OhioGuidestone will be the lead provider for the new Building Strong Foundations grant focusing on early childhood mental health consultation and treatment.

***ADJOURNMENT –***

***Zwiezinski moved; Aurin seconded to adjourn the meeting at 8:35 AM.  
Motion carried.***