MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
June 18, 2026

MEMBERS PRESENT: Michael Aurin, Michael Barton, Adam Brown, Sarah Channell, Janel Chapman, Adam Davis, Amy Hamilton, Beau Michael, James Pleasant, Jasmine Rausch, Tracy Thien

STAFF PRESENT: Dr. Randi Bargo-Smith, Halle DuMoulin-Camella, MacKenzie Poling, Kathryn Tummino, Holly Zweizig

GUESTS PRESENT: Deana Adams

MEMBERS VIA ZOOM: Kellie Bischoff

STAFF VIA ZOOM: Lindsay Altizer

GUESTS VIA ZOOM: Kasey Bisch, Denise Casto, Angelina Greer, Cami Gibson, Julli Griesheimer, Zach Haughawout, Vanessa Humphrey, Bethan Miller, Holly Novak, Rick Skilliter, Amanda Wattenberg

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CALL TO ORDER: Chair Adam Brown called the meeting to order at 7:32 a.m.

MISSION STATEMENT: Jasmine Rausch read the MHRBUC Mission Statement.

INTRODUCTION OF GUESTS: Holly Zweizig introduced our guests: Deana Adams, Director of Student Services at North Union Schools; Zach Haughawout, Jerome Village resident; Taylor McCallister, Union County resident. Prospective Board members.

APPROVAL OF MINUTES – Chair Adam Brown asked members to review the minutes from the May Board Meeting and asked for a motion to accept the minutes as presented.

> ***Beau Michael moved; Sarah Channell seconded to accept the April minutes as presented. Motion carried. No discussion.***

APPROVAL OF FINANCIAL REPORT – Denise Casto presented the updated Financial Report ending May 31, 2026. The Board's total assets were reported at $3,814,826, including a cash balance of $3,802,182. Year-to-date revenues totaled $10,207,564 and year-to-date expenses totaled $8,953,056, resulting in a surplus of $1,254,508. Provider contracts are at 58% of the year-to-date budget, which is slightly lower than typically observed. Staff believe this is due in part to provider transitions, as funding remains budgeted to Maryhaven, which is no longer providing services. Casto reviewed the QuickBooks balance sheet and budget-to-actual reports, noting that the financials include federal and state funding that has not yet been drawn down. Supporting documentation, including the monthly reconciliation and verification with county records, was also reviewed.

> ***Amy Hamilton moved; Michael Aurin seconded to accept the Financial Report as presented. Motion carried. No discussion.***

APPROVAL OF FINANCE COMMITTEE MINUTES – Jasmine Rausch reported that the Finance Committee met in June to review FY26 Provider Dashboards, staff recommendations for SFY27 Provider Attachments 1 and 1B, draft SFY27 service agreements, and the temporary SFY27 Board budget. Jasmine Rausch shared that Committee members expressed appreciation for the provider dashboard reports, noting that they provide a helpful snapshot of each provider's performance and funding status. She further noted that many of the items discussed during the Finance Committee meeting were included on the agenda for Board review and consideration during the current meeting.

Amy Hamilton moved; Janel Chapman seconded to accept the Finance Committee minutes as presented. Motion carried. No discussion.

APPROVAL OF SFY27 PRELIMINARY BUDGET – Lindsay Altizer presented the temporary SFY27 budget with projected revenues of $6,797,128 and expenditures of $7,350,547. Key revenue sources include real estate tax revenues budgeted at $1,595,026, federal funding of $2,121,365 (reflecting a decrease due to expiring grants), and state funding estimated at $1,510,275, along with additional revenue from rent and carryover funds. The real estate tax revenue estimate was increased from prior budgets based on collections exceeding $1.5 million in each of the past three years. Carryover funds include $1 million in capital funding anticipated to be received on July 1. Projected expenditures include salaries totaling $869,967 and operating expenses for supplies ($37,110), equipment ($38,000), professional services ($110,022), maintenance and repairs ($120,000), utility services ($45,160), and travel and training ($19,860). The budget also includes Walnut Wellness Center-related expenses, including $947,623 for mortgage principal and interest payments, $361,160 for building maintenance and repairs, and $98,000 for utilities. In addition, the budget allocates $4,703,645 for provider contracts, service agreements, and grant-funded services. Detailed provider allocations are included in the Attachment 1 and Attachment 1B documents.

Jasmine Rausch moved; Mike Aurin seconded to accept the Finance Committee minutes as presented. Motion carried. No discussion.

SUSPENSION AND DEBARMENT – In accordance with 2 CFR Part 180.220 and Governance Policy 9.05, Lindsay Altizer presented a review of contracts and service agreements executed between January and June 2026 for entities receiving $25,000 or more in federal funding. The review confirmed that no contracted providers or service agreement recipients are listed as suspended or debarred from participation in federally funded programs. This verification was conducted using the federal System for Award Management (SAM.gov). No action was required by the Board.

RESOLUTION 2026-96 – FY26 Contract Amendment – PASS – Attachment 1 – Lindsay Altizer presented a contract amendment to PASS's FY26 Attachment 1, increasing the contract by $4,220, and establishing a revised contract total of $348,005. This increase is for senior prevention, specifically the administrative costs associated with this programming.

Jasmine Rausch moved; Tracy Thien seconded to accept the FY26 Contract Amendment as presented. Motion carried. No discussion.

RESOLUTION 2026-97 – FY26 Contract Amendment – OhioGuidestone – Attachment 1 – Lindsay Altizer presented a contract amendment to OhioGuidestone's FY26 Attachment 1, reallocating $50,000 from Intensive Home-Based Treatment (IHBT) to Mental Health Fee-for-Service (MH FFS). The amendment

was requested due to ongoing challenges in filling IHBT positions. The total contract amount remains unchanged at $472,156.

Michael Aurin moved; Sarah Channell seconded to accept the FY26 Contract Amendment as presented. Motion carried. No discussion.

RESOLUTION 2026-98 – SFY27 Contract – Coleman Health Services – $1,053,748 – Lindsay Altizer presented Coleman Health Services' SFY27 Attachment 1 and Attachment 1B for Board review and consideration. Altizer noted that the allocations highlighted in red represent state funding estimates that have not yet been finalized. Proposed funding will support mental health and alcohol and other drug (AOD) treatment services, crisis services, the Addiction Treatment Program (ATP), forensic monitoring, Assisted Outpatient Treatment (AOT) monitoring, gambling treatment services, client supports, operational subsidy, implementation costs, and Adult Mobile Crisis services.

Jasmine Rausch moved; Beau Michael seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.

RESOLUTION 2026-99 – SFY27 Contract – Lighthouse Behavioral Health Solutions – $182,000 – Lindsay Altizer presented Lighthouse Behavioral Health Solutions SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations will support Addiction Treatment Program (ATP), miscellaneous client supports, and mental health treatment services.

Amy Hamilton moved; Jasmine Rausch seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.

RESOLUTION 2026-100 – SFY27 Contract – NAMI Mid-Ohio – $84,240 – Lindsay Altizer presented NAMI Mid-Ohio's SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations will support programming, awareness, advocacy, collaboration, connection, 1:1 support, and referrals to related services.

Tracy Thien moved; Sarah Channell seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.

RESOLUTION 2026-101 – SFY27 Contract – OhioGuidestone – $384,052 – Lindsay Altizer presented OhioGuidestone's SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations include mental health and alcohol and other drug (AOD) treatment fee for services, as well as an operation subsidy to support operational costs not otherwise reimbursable.

Michael Barton moved; Amy Hamilton seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.

RESOLUTION 2026-102 – SFY27 Contract – PASS – $86,833 – Lindsay Altizer presented PASS' SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations include prevention services and Critical Incident Stress Management (CISM).

Amy Hamilton moved; Tracy Thien seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.

RESOLUTION 2026-103 – SFY27 Contract – Residential Administrators – $614,613 – Lindsay Altizer presented Residential Administrators' SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations include housing services, supportive housing staff, HUD SPC rental assistance, HUD SPC, HUD I'm Home, Housing Assistance Program (HAP), property maintenance, ATP short term housing, and miscellaneous client supports.

> ***Janel Chapman moved; Michael Aurin seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.***

RESOLUTION 2026-104 – SFY27 Contract – Wings Support and Recovery – $373,610 – Lindsay Altizer presented Wings' SFY27 Attachment 1 and 1B for Board review and consideration. Proposed allocations include operating expenses, senior peer support, peer support, Title XX, client activities, miscellaneous client supports, mental health treatment, alcohol and other drug treatment, Addiction Treatment Program (ATP), and hiring retention and workforce development.

> ***Sarah Channell moved; Jasmine Rausch seconded to accept the SFY27 Contract as presented. Motion carried. No discussion.***

RESOLUTION 2026-105 – SFY27 Service Agreement – TCN – $49,307.16 – MacKenzie Poling presented a service agreement with TCN Behavioral Health Services for Board review and consideration. This agreement is for a position within Tri-County Regional Jail for Union County specific individuals who are in crisis and assist with re-entry. This cost is in alignment with previous years.

> ***Jasmine Rausch moved; Michael Aurin seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.***

RESOLUTION 2026-106 – SFY27 Service Agreement – PartnerSolutions – $41,269 – Holly Zweizig presented a service agreement with PartnerSolutions for Board review and consideration. They are part of the Stark County ADAMH Board and house the data claims system our providers utilize for billing.

> ***Amy Hamilton moved; Sarah Channell seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.***

RESOLUTION 2026-107 – SFY27 Service Agreement – To Whom It May Concern – $8,100 – Holly Zweizig presented a service agreement with To Whom It May Concern for Board review and consideration. Proposed services include transportation for individuals involved in the criminal justice system. This organization is not-for-profit and provide transportation and peer support services for individuals re-entering the community from incarceration at Tri-County.

> ***Tracy Thien moved; Amy Hamilton seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.***

RESOLUTION 2026-108 – SFY27 Service Agreement – Clark Schaefer Hackett – $27,000 – Holly Zweizig presented a service agreement with Clark Schaefer Hackett for Board review and consideration. Clark Schaefer Hackett provides the Board's outsourced accounting and financial management services, including support from Denise Casto. Proposed services include the preparation of monthly financial

statements, accounting and advisory services, management of QuickBooks Online, Board budgeting and provider contracting support, year-end financial assistance, and operational support.

Janel Chapman moved; Sarah Channell seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-109 – SFY27 Service Agreement – Joe & Mary Williams – $11,896.50 – Holly Zweizig presented a service agreement with Joe & Mary Williams for Board review and consideration. Proposed services include routine cleaning for the Board's office located at 131 N. Main Street.

Michael Aurin moved; Jasmine Rausch seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-110 – SFY27 Service Agreement – Dr. Delaney Smith – $4,000 – MacKenzie Poling presented a service agreement with Dr. Delaney Smith for Board review and consideration. Proposed services include conditional release evaluations and reports, psychiatric consultation services, and professional training for health officers. Poling noted that Dr. Smith previously served as the Board's Chief Clinical Officer. With direct clinical services transitioning to Coleman Health Services and Dr. Welsh assuming the Chief Clinical Officer role, this agreement will provide access to Dr. Smith's expertise on an as-needed, hourly basis.

Beau Michael moved; Tracy Thien seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-111 – SFY27 Service Agreement – Steven McGann – $5,000 – MacKenzie Poling presented a service agreement with Steven McGann for Board review and consideration. Under the proposed agreement, Mr. McGann will provide legal representation on behalf of the Board in probate court commitment proceedings pursuant to Chapter 5122 of the Ohio Revised Code. Services primarily involve representation in the Probate Court of Franklin County, with the potential to provide representation in the Probate Court of Union County as needed. The agreement supports legal proceedings involving Union County residents alleged to be mentally ill persons subject to court order.

Janel Chapman moved; Amy Hamilton seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-112 – Service Agreement – Proline Technologies – $23,828.68 – Dr. Randi Bargo-Smith presented an estimate from Proline Technologies for the purchase and installation of security equipment at 715/717 S. Walnut Street. The proposed project includes the installation of security cameras and door access control systems. The equipment will be installed in the portion of the building occupied by OhioGuidestone.

Michael Aurin moved; Jasmine Rausch seconded to accept the SFY27 Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-113 – Service Agreement – Missy's Cleaning, LLC – $13,095 – Dr. Randi Bargo-Smith presented a service agreement with Missy's Cleaning for janitorial services at the Walnut Wellness Center. The agreement includes an initial deep cleaning of the occupied portions of the building, followed by ongoing daily cleaning services once operations begin. The agreement includes a 30-day

termination clause. Dr. Bargo-Smith noted that Missy's Cleaning is a local business and a member of the Union County Chamber of Commerce.

Amy Hamilton moved; Tracy Thien seconded to accept the Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-114 – Service Agreement – Ruling Our eXperiences (ROX) – $29,800 – Dr. Randi Bargo-Smith presented a service agreement with Ruling Our eXperiences (ROX) for Board review and consideration. Under the agreement, ROX will provide facilitator training for three professionals and registration costs for up to 250 Union County girls attending Fairbanks, Marysville, and North Union schools to participate in ROX programming. Dr. Bargo-Smith shared that ROX is an evidence-based program currently implemented in several school buildings throughout the county and has demonstrated strong outcomes for participating students. ROX has also partnered with the Board to provide county-specific outcome data. During the 2025–2026 school year, 177 girls participated in ROX programming across Union County. Board members expressed interest in reviewing program outcome data.

Michael Barton moved; Michael Aurin seconded to accept the Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-115 – Service Agreement – Marysville Schools – $16,852.72 – Dr. Randi Bargo-Smith presented a service agreement with Marysville Exempted Village School District for Board-Certified Behavior Analyst (BCBA) services. The agreement provides funding to support a full-time BCBA position through the Educational Service Center of Central Ohio (ESCCO) from August 1, 2026, through September 30, 2026. The funding will help ensure continuity of BCBA services while longer-term funding arrangements are finalized.

Janel Chapman moved; Michael Aurin seconded to accept the Service Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-116 – Lease Agreement – Wings Support & Recovery – Holly Zweizig presented a lease agreement with Wings Support & Recovery for Board review and consideration. Under the agreement, Wings Support & Recovery will lease office space at 729 S. Walnut Street from the Mental Health & Recovery Board of Union County. Zweizig noted that this is the first formal lease agreement between the Board and Wings. Board members expressed appreciation for the advocacy and collaboration that helped bring this partnership to fruition and shared their enthusiasm for formalizing and strengthening the relationship between the two organizations.

Sarah Channell moved; Amy Hamilton seconded to accept the Lease Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-117 – Annual Contribution – Union County Guardianship Services – MacKenzie Poling presented an Annual Contribution request from Union County Guardianship Services for Board review and consideration. The proposed contribution will support direct client service hours for individuals with mental health concerns who are served by the organization. Poling shared that Union County Guardianship Services, led by Megan Rausch and a dedicated team of case managers, occupies office space within the Board's facility and is a valued community partner with whom the Board frequently collaborates. Chair Brown emphasized the importance of guardianship services and the critical role the organization plays in supporting vulnerable community members.

Jasmine Rausch moved; Tracy Thien seconded to accept the Lease Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-118 – Annual Contribution – Neighbor to Neighbor – Holly Zweizig presented an Annual Contribution request from Neighbor to Neighbor for Board review and consideration. The proposed contribution will support a variety of programs and services for older adults in the community, including Mental Health First Aid (MHFA) training for volunteers, a partnership with LifeBio, and Tuesdays Together events. Funding will also support membership scholarships for individuals experiencing financial hardship, database and website maintenance, wellness checks, care packages, services for homebound individuals, and intergenerational programming opportunities. Zweizig noted that these initiatives help reduce social isolation, promote community connection, and support the overall well-being of Union County seniors.

Amy Hamilton moved; Sarah Channell seconded to accept the Lease Agreement as presented. Motion carried. No discussion.

RESOLUTION 2026-119 – SFY26 Contract Amendment – Council for Union County Families – Lindsay Altizer presented a contract amendment to Council for Union County Families' FY26 Attachment 1, increasing the contract by $10,500 and establishing a revised contract total of $124,553. Altizer explained that Family Peer Support services funded through the Strong Families initiative will conclude on June 30, 2026, as the Board did not receive continued Strong Families funding. The amendment will cover July payroll disbursements attributable to services provided during June 2026, ensuring that remaining Strong Families funds are used to support eligible expenses incurred prior to the end of the grant period.

Beau Michael moved; Tracy Thien seconded to accept the Lease Agreement as presented. Motion carried. No discussion.

STAFF REPORT –

Staff provided updates regarding the Board's facilities, strategic planning efforts, Board recruitment, and upcoming community engagement activities.

Halle DuMoulin-Camella reported that, following a community naming process that generated nearly 50 submissions, staff is recommending **Walnut Wellness Center** as the name for the new 715-717 S. Walnut Street facility.

Holly Zweizig provided a building update, noting continued progress toward occupancy. The Ohio Department of Behavioral Health recently implemented additional certification review requirements, including a temporary moratorium on new certifications. Once an occupancy permit is obtained, providers will be required to complete the state certification process before services can begin at the new facility. Staff are developing contingency plans due to the limited timeline associated with the current Memorial lease agreement.

Additional facility needs were discussed, including roof repairs, insulation and HVAC concerns, parking expansion considerations, sidewalk repairs, water intrusion, mold remediation, and other maintenance needs associated with the Board's 131 N. Main office building. Staff are obtaining estimates and evaluating options for larger capital improvement projects. Discussion also included potential approaches to facilities management and project oversight.

Staff reported that recruitment efforts for Board vacancies are progressing well, with several strong candidates identified and applications currently under review.

Randi Bargo-Smith provided an update on strategic planning and reported that staff recommend engaging Dr. Gretchen Clark Hammond of Mighty Crow Media to facilitate the Board's next strategic planning process. A service agreement will be presented for Board consideration in July, with planning activities anticipated to begin that month and conclude in the fall.

Kathryn Tummino shared plans for the Board's biannual Community Celebration and Awards event, tentatively scheduled for October 2026. Additional details and a community nomination process for award recipients will be shared in the coming months.

Staff also reported that the Ax OH Tax coalition did not obtain sufficient signatures to place its proposed constitutional amendment on the November ballot.

Holly Zweizig provided an update regarding long-term financial planning and levy discussions. Staff recently met with a consultant to review levy options and are developing financial projections to support future planning discussions. Additional information will be presented to the Board at a future meeting.

OLD BUSINESS – None

NEW BUSINESS

FY27 Officer Elections –

Chair – Adam Brown
Vice Chair – Beau Michael
Secretary – Adam Davis
Treasurer – Amy Hamilton

Michael Aurin made a motion; Michael Barton seconded to approve the slate of officers as presented. Motion carried. No discussion.

FY27 Finance Committee Membership – Historically, the Finance Committee has consisted of Executive Committee and Jake Fishman. Chair Brown invited others to join the finance committee. Interested members should contact Adam.

FY27 Board Meeting Time/Day – Meetings for FY27 are currently set for the third Thursday of the month from 7:30am to 9:00am. Chair Brown asked the Board if this recurring time still works for everyone. No objections were made.

Board Member Recognition – Holly Zweizig recognized Board members Michael Barton and Jasmine Rausch for their dedicated service to the Mental Health & Recovery Board of Union County. Michael Barton is completing eight years of service on the Board, while Jasmine Rausch is completing four years of service. Holly expressed appreciation for their commitment to the Board's mission and the residents of Union County, noting that their contributions have been valued and will be greatly missed. Board Chair Adam Brown also thanked both members for their service and dedication. Michael Barton shared his gratitude for the opportunity to serve alongside fellow Board members and staff. He reflected on his more than 40 years of involvement in addiction services and expressed appreciation for the Board's

commitment to serving the community. He thanked the Board and staff for their dedication and stated that he was grateful for the opportunity to be part of the organization.

PROVIDER UPDATES – None

EXECUTIVE SESSION – Personnel

Reason:

- To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

James Pleasant moved; Amy Hamilton seconded to enter Executive Session at 8:27 a.m. A roll call vote was held. All members present voted to enter Executive Session.

At 8:48 a.m., Jasmine Rausch moved; Amy Hamilton seconded to exit the Executive Session and return to open session. A roll call vote was held. All members present voted to return to open session. Chairperson Brown confirmed no official action was taken during Executive Session.

RESOLUTION 2026-120 – Authorization of Signing Authority – *Adam Brown presented a resolution to authorize Dr. Randi Bargo-Smith to execute agreements the absence of the executive director.*

Sarah Chanell moved; Beau Michael seconded to accept the resolution as presented. Motion carried. No discussion.

RESOLUTION 2026-121 – Approval of Interim Pay of Interim Director – *Adam Brown presented a resolution to name Holly Zweizig as Executive Director of the Mental Health & Recovery Board of Union County.*

Amy Hamilton moved; Michael Barton seconded to accept the resolution as presented. Roll call vote. All voted yes. Motion carried. No discussion.

RESOLUTION 2026-122 – Approval of Appointment of Holly Zweizig as Executive Director – *Adam Brown presented a resolution to appoint Holly Zweizig as Executive Director of the Mental Health & Recovery Board of Union County, effective July 1, 2026. Agreement attached as Exhibit A.*

Jasmine Rausch moved; Michael Barton seconded to accept the resolution as presented. Roll call vote. All voted yes. Motion carried. No discussion.

ADJOURNMENT –

Janel Chapman moved; Amy Hamilton seconded to adjourn the meeting at 8:53 a.m. Motion carried.