



MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
September 19, 2024

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Michael Barton, Kellie Bischoff, Janel Chapman, Adam Davis, Dr. Amy Garbrecht, Jake Fishman, Beau Michael, James Pleasant, Jassie Rausch, Scott Zwiezinski

MEMBERS ABSENT: Adam Brown, Annette Doughty

STAFF PRESENT: Lindsay Altizer, Nancy Beals, Halle DuMoulin-Camella, Adam Negley, Mackenzie Poling, Dr. Randi Bargo-Smith, Kathryn Tummino, Holly Zweizig

STAFF ZOOM:

GUESTS ZOOM: Denise Casto, Katie Meeker, Kasey Bisch, Melissa Ebling, Holly Novak, Bethan Miller, Rick Skilliter, Amanda Wattenberg

GUESTS PRESENT: Robyn Aurnou, Julli Griesheimer, Vanessa Humphrey, Tracie Nelson, Kaye Tchoula

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Dr. Garbrecht read the Mission Statement.

OATH OF OFFICE: Alexander welcomed back Jake Fishman to the Board and gave the Oath of Office.

APPROVAL OF MINUTES – Alexander asked the members to review the minutes from the August meeting and asked for a motion to accept the minutes as presented.

Michael moved; Chapman seconded to accept the August minutes as presented.
Motion carried. No discussion.

APPROVAL OF AUGUST FINANCIAL REPORT – Casto presented an update to the Financial Report ending August 31, 2024. Year to date cash balance was reflected as \$5,772,439, with a year to date revenue of \$1,915,945 and expenses of \$987,655. Casto also reviewed the Cash Balance and Budget vs. Actuals reports.

Zwieszinski moved; Rausch seconded to accept the August Financial Report as presented.
Motion carried. No discussion.

RESOLUTION 2025-12 – FY25 PERMANENT BUDGET – Altizer reviewed the FY25 Permanent Budget which reflected the newly awarded grant funding and increased estimated costs in salaries and professional services. The FY25 Permanent Budget reflects a total projected income of \$7,885,782 and total expenses of \$7,675,268.

***Aurin moved; Zwienzinski seconded to approve the Permanent Budget as presented.
Motion carried. No discussion.***

RESOLUTION 2025-13 -OPERATING RESERVE FUND AMENDMENT – Altizer reviewed proposed increases to the Operating Reserve Fund to \$875,294.55. This amount reflects the recommended three months of operating funds for the fiscal year.

Michael moved; Bischoff seconded to accept the Operating Reserve Fund Amendment as presented. Motion carried. No discussion.

RESOLUTION 2025-14-CAPITAL IMPROVEMENT FUND AMENDMENT – Altizer discussed adding \$500,000 from the FY24 surplus to the ongoing Capital Improvement Fund. This fund is set aside for the future development of a behavioral health building. The new total is \$2,890,000.

Pleasant moved; Barton seconded to accept the Capital Improvement Fund Amendment as presented. Motion carried. No discussion.

RESOLUTION 2025-15- PAYROLL RESERVE ACCOUNT AMENDMENT – Altizer discussed the need to reduce the current Payroll Reserve Account to \$55,870.46 based on the reduction of staff and vacation on balance.

Rausch moved; Pleasant seconded to accept the Payroll Reserve Account Amendment as presented. Motion carried. No discussion.

RESOLUTION 2025-16-CAPITAL RESERVE POLICY- Negley discussed the need to amend the current Board Capital Improvement Reserve Policy (09.05.02) to expand the use of these funds beyond the 131 N. Main Street address to include all Board-owned properties.

Aurin moved; Fishman seconded to accept the Capital Reserve Policy amendment as presented. Motion carried. No discussion.

RESOLUTION 2025-17-MARYSVILLE EVSD & CHRYSALIS HEALTH OHIO MOU- Dr. Bargo-Smith discussed the proposed MOU between MEVSD, Chrysalis Health and the MHRBUC to provide mental health services to students and advise MEVSD staff. Chrysalis may bill MHRBUC for services not covered by a payer source up to \$10,000.

Chapman moved; Barton seconded to accept the Memorandum of Understanding as presented. Motion carried. No discussion.

RESOLUTION 2025-18-COUNCIL FOR UNION COUNTY FAMILIES-ATTACHMENT 1 AMENDMENT – Dr. Bargo-Smith reviewed the increase of \$64,700 as a staff addition to the CUCF in response to the new Building Strong Foundations System of Care grant. The new CUCF Attachment 1 total is \$297,200.

Zwiezinski moved; Bischoff seconded to accept the CUCF Attachment 1 Amendment as presented. Motion carried. No discussion.

RESOLUTION 2025-19-FAIRBANKS LOCAL SCHOOL DISTRICT BCBA SERVICE AGREEMENT – Dr. Bargo-Smith reviewed the proposed service agreement to Fairbanks Local Schools to secure a Board-Certified Behavior Analyst in the amount of \$84,000.

Aurin moved; Barton seconded to accept the Service Agreement as presented. Motion carried. No discussion.

EXECUTIVE DIRECTOR'S REPORT- Negley reviewed highlights from the Director's report provided in the Board packet including the newly awarded Building Strong Foundations grant to expand early childhood mental health services, SOS 4.0 and MRSS applications. Negley also pointed out that the Week of Appreciation for our local providers.

OLD BUSINESS –

August Board Evaluation- Alexander asked the Board to review the August board evaluation provided to the members.

NEW BUSINESS – No New Business

PROVIDER UPDATES –

Lighthouse Behavioral Health Solutions (In Person)- Tchoula and Aurnou discussed the current list of services in Union County as well as expansion of mental health and medical services.

Council for Union County Families (In Person)- Humphrey provided an overview of CUCF services.

EXECUTIVE SESSION – At 8:17 am, *Zwiezinski* moved to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or the investigation of charges or complaints against a public employee. *Pleasant* seconded. A roll call vote was held. All members present voted in favor.

EXECUTIVE SESSION ATTENDEES: Janell Alexander, Mike Aurin, Michael Barton, Kellie Bischoff, Janel Chapman, Adam Davis, Jake Fishman, Dr. Amy Garbrecht, Beau Michael, Adam Negley, Jim Pleasant, Jassie Rausch, Scott Zwiezinski

ABSENT: Adam Brown, Annette Doughty

At 8:39 am, Michael moved to exit executive session. *Zwiezinski* seconded. Roll call vote was held. All members present voted in favor.

ADJOURNMENT – Michael moved; Barton seconded to adjourn the meeting at 8:40 am. Motion carried.