



**MENTAL HEALTH AND RECOVERY BOARD MEETING  
October 20, 2022**

**MEMBERS PRESENT:** Janell Alexander, Savannah Allen, Kim Cutler, Karen Chuvalas, Ian Evans, Jake Fishman, Dr. Amy Garbrecht, Paula Lynch, Beau Michael, Glenna Reed

**MEMBERS ABSENT:** Annette Doughty, Kim Cutler & Jasmine Rausch (Zoom)

**STAFF PRESENT:** Lindsay Altizer, Mackenzie Poling, Debra Schaner, Holly Zweizig, Randi Bargo-Smith, Nancy Beal, Wren Hawkins

**STAFF ABSENT:** Dr. Delaney Smith

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**CALL TO ORDER:** Evans called meeting to order at 7:30 a.m. and Alexander read the mission statement.

**OATH OF OFFICE:** Schaner swore in Michael Barton for his second term as OhioMHAS Consumer Advocate.

Evans noted that Jasmine Rausch has accepted the role of Treasurer and will be sworn in at the next meeting.

**A-1 ~ APPROVAL OF MINUTES ~ SEPTEMBER:** Evans gave a few minutes for Board to read minutes. Evans asked for a motion to accept the September minutes.

***Chuvalas moved Fishman second to accept the September minutes as stated.  
Motion carried. No discussion.***

**A-2 ~ APPROVAL OF SEPTEMBER FINANCIAL REPORTS:** Casto went over the dashboard report and the Budget vs. Actual and pages. Casto commented that the salary line is high due to Dr. Phil's salary still being included. Casto stated that the balance sheet will be streamlining the cash accounts.

***Michael moved Alexander second to accept the September Financials as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ FINANCE ~ FUND 311:** Altizer explained that fund 311 is a historical fund that was established when the Ohio Department of Mental Health (ODMH) and the Ohio Department of Alcohol and Drug Addiction Services (ODADAS) existed and allocated funding separately. In 2013, those departments merged to form OhioMHAS. Altizer explained that we want to request to transfer those 311 funds to the 310 fund because the separation of those funds is no longer necessary.

***Barton moved Fishman second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ FINANCE ~ FUND 390:** Additionally, Altizer and Zweizig discussed the 390 Collaborative Risk Family Fund. As previously directed by the Board, a letter was sent to the County Commissioners to rename the fund so that the dollars held within the fund could be utilized for other purposes. The Commissioners' requested that MHRBUC get additional opinions from the Auditor's Office and the Prosecutor's Office. The feedback was to give the funds back to the Commissioners and abandon the fund due to the remaining restrictions to the dollars.

A resolution to approve both the 311 and 390 fund changes should also include the language that the previous request to rename the 390 fund has been rescinded.

***Barton moved Fishman second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ AMENDED ATTACHMENT 1 ~ Maryhaven ~ \$14,689.00**

Poling commented the new Bureau of Justice Grant was awarded will be used for AOT (Assisted Outpatient Treatment) Monitor. ~ \$10,000. This position will be held at Maryhaven and will work with the Probate Court related to individuals with severe mental illness. Altizer stated she needed to add a line for FY23 for Forensic Monitoring ~\$4,689.

***Chualas moved Doughty second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ HEALTH OFFICER'S LIST FOR MARYHAVEN ~ Nicholas Holcman, MSW, LSW & Rachel Anthony, LSW**

***Reed moved Alexander second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ SERVICE AGREEMENTS ~ MIGHTY CROW \$45,000.00**

Poling stated that this is part of the new grant for BJA and is a 3-year contract with Dr. Gretchen Clark-Hammond as the evaluator.

***Michael moved Alexander second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ FORENSIC MONITOR ~ Melissa Meyer, Maryhaven**

To comply with our Cultural of Quality (COQ) the Board is to have a Provider as the Forensic Monitor. Melissa Meyer, Maryhaven serves as the Forensic Monitor and the OhioMHAS was notified.

***Fishman moved Doughty second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTIONS ~ ACCEPT ALL AS ONE**

- **DISCIPLINE FORM ~ PERSONNEL POLICY**
- **FRAUD ~ PERSONNEL POLICY**
- **WHISTLEBLOWER FORM ~ PERSONNEL POLICY**
- **CODE OF CONDUCT FORM ~ PERSONNEL POLICY**

***Alexander moved Chualas second to accept the Resolution as presented.  
Motion carried. No discussion.***

**RESOLUTION ~ INTERIM DIRECTOR EXTENSION UNTIL END OF NOVEMBER**

***Alexander moved Chualas second to accept the Resolution as presented.  
Motion carried. No discussion.***

**OLD BUSINESS**

- **JON BROWN ~ HARD-WIRED CAMERAS FOR WINGS & T-HOUSE & I'M HOME**  
Board asked this to be tabled.
  - Seek Legal counsel regarding the below:
    - What are the needs that are for the properties?

- How long should we keep recordings in storage? 30 days or more
- Would Board be at risk if needed more than 30 days to store?
- Cost of additional services?
- Cost of Hardware and Battery Pack?

➤ **BJA UPDATE ~ NEW GRANT ~ \$549,973**

Poling stated that the Bureau of Justice Assistance grant was awarded for an additional three years. Poling was the lead author on the grant.

➤ **ANNUAL DINNER / AWARDS / AGENDA**

Schaner went over the agenda and awards and asked for four volunteers to give those awards out to the winners.

➤ **CULTURE OF QUALITY (COQ)**

Schaner explained that this is a standard that Boards are to follow. The Desk Audit Standards are :

- Public Affairs
- Risk Management and Insurance
- Board Health & Safety
- Human Resources
- Mission & Program
- Governance
- Board Finance & operations
- Ethics
- Additional Standards

Zweizig commented that the COQ surveyors will be here on November 14<sup>th</sup> and ½ day on the 15<sup>th</sup> and the Board has to be a member of the OACBHA.

➤ **SOR GRANT 2.2 NCE & SOR 3.0**

Zweizig commented that the SOR 2.2 No Cost Extension application and the SOR 3.0 applications are due November 30<sup>th</sup>. The funding includes our subaward grants to local providers. Award notice from OhioMHAS will likely be in December or early January and will require updates to the related Attachment 1's.

➤ **PROJECT AWARE GRANT APPLICATION**

Bargo-Smith commented that the board staff submitted a federal SAMHSA Project AWARE grant proposal last week. The award recipients will be notified in December of this year and the award amount would be nearly \$1,800,000.00 per year for four years and include a total of more than 7.2 million dollars. Should the MHRBUC be awarded these funds, the primary focus will be implementing school-based mental health services and supports for students K-12 and includes a focus on prevention, early Intervention, school navigation and family peer support, expanding multi-tiered system of support frameworks, and sustaining youth services across the continuum. This grant would be a partnership between the MHRBUC, Ohio Department of Mental Health and Addiction Services, Ohio Department of Education, Marysville Schools, Fairbanks Local Schools, North Union Local Schools, and several youth-serving behavioral health agencies. This initiative would expand upon the work that Marysville Schools and the MHRBUC have engaged in as part of the Ohio School Wellness Initiative.

Evans asked all staff and guests to please leave the room.  
Evans asked for motion to go into Executive Session AT 8:50AM.

***Alexander moved Barton second to go into Executive Session.  
Motion carried. No discussion.***

EVANS ASKED SCHANER TO DO THE ROLL CALL

SCHANER PREFORMED ROLL CALL GOING INTO EXECUTIVE BACK INTO REGULAR SESSION  
**(NOTE) FISHMAN STEPPED OUT DURING SESSION REGARDING MILL CENTER  
MICHAEL HAD TO LEAVE**

9:50 a.m. Board had staff return. Evans asked for a Roll call to enter back into Board Meeting. Schaner executed the Roll Call.

***Chualas moved Alexander second to go back into Regular Session as presented. Motion carried. No discussion.***

Evans stated that the next Board meeting will be formalized for the new Executive Director.

***PROVIDER UPDATES ~ In Packet***

***ADJOURNMENT***

Evans asked for a motion to adjourn. Alexander and Barton to adjourn at 9:52 a.m.  
Motion carried. No discussion

Respectfully submitted,  
*Ian Evans*

Nov-21-2022

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Ian Evans

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Date

**Certificate Of Completion**

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Signature	Timestamp
Ian Evans ievans@evansandhoffman.com Security Level: Email, Account Authentication (None)	Sent: 11/17/2022 8:10:03 AM Viewed: 11/21/2022 5:43:27 AM Signed: 11/21/2022 5:43:33 AM
Signature Adoption: Pre-selected Style Using IP Address: 74.140.34.84	

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<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	11/17/2022 8:10:03 AM
Certified Delivered	Security Checked	11/21/2022 5:43:27 AM
Signing Complete	Security Checked	11/21/2022 5:43:33 AM
Completed	Security Checked	11/21/2022 5:43:33 AM
<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>