



MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
July 18, 2024

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Adam Brown, Janel Chapman, Dr. Amy Garbrecht, Beau Michael, Adam Davis, Michael Barton, James Pleasant, Scott Zwiezinski

MEMBERS ABSENT: Kellie Bischoff, Annette Doughty, Jasmine Rausch

STAFF PRESENT: Adam Negley, Lindsay Altizer, Nancy Beals, Adam Negley, Holly Zweizig, Halle DuMoulin-Camella, Taylor Smithey

STAFF ABSENT: Dr. Randi Bargo-Smith

STAFF ZOOM: Kathryn Tummino, Mackenzie Poling

GUESTS ZOOM: Denise Casto, Katie Meeker, Amy Wattenberg, Vanessa Humphrey, Robin Aurnou, Kasey Bisch, Melissa Ebling,

GUESTS PRESENT: Holly Novak, Makayla Brashear, Juli Griesheimer

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: James Pleasant read the MHRBUC Mission Statement.

APPROVAL OF MINUTES – Alexander asked the members to review the minutes from the June meeting and asked for a motion to accept the minutes as presented.

Michael moved; Aurin seconded to accept the April minutes as presented.
Motion carried. No discussion.

APPROVAL OF FINANCIAL REPORT – Casto presented the Financial Report ending June 30, 2024. The dashboard highlighted a cash balance at the end of the month of \$5,019,689, a total year to date revenue of \$6,293,341 and expenses of \$5,726,707. Casto reviewed the Profit and Loss statement as well as the Budget vs. Actuals report.

Brown moved; Zwiezinski seconded to accept the Financial Report as presented.
Motion carried. No discussion.

RESOLUTION 2025-1 Educational Service Center of Central Ohio Service Agreement \$143,854.70– Negley stated this agreement is to fulfil the school-based staff requirement for the two individuals who will be responsible for implementing the academic component of the Bryt model in the North Union and Fairbanks school districts. Negley stated this contract is funded by the Project AWARE grant and the actual amount billed will be based on the hired individuals' qualifications and experience.

***Brown moved; Barton seconded to approve the Service Agreement as presented.
Motion carried. No discussion.***

RESOLUTION 2025-2 Marysville Exempted School District Smart Pass Services Service Agreement - \$10,282 – Negley stated this agreement is also funded by the Project AWARE grant and will support the continuation of a contract for a digital hall pass system. This electronic system manages hall passes and allows the district to gather data and better understand the individual student issues and what is happening while students are not in the classroom.

***Pleasant moved; Chapman seconded to accept the Service Agreement as presented.
Motion carried. No discussion.***

RESOLUTION 2025-3 Marysville Exempted School District Board Certified Behavior Analyst Service Agreement-\$110,000 – Negley stated this agreement is funded by the Project AWARE grant and will support a full time Behavior Support Analyst position for the 2024-25 school year. Negley stated this individual will support the increased behavioral needs of students. DuMoulin-Camella stated BCBA's offer a range of services, including consultation and support for school teams, participation in MTSS meetings, and collaboration with other service providers.

***Aurin moved; Chapman seconded to accept the Service Agreement as presented.
Motion carried. No discussion.***

RESOLUTION 2025-4 North Union Local School District Board Certified Behavior Analyst Service Agreement- \$62,565.99 – Negley stated this service agreement will provide additional BCBA staff time for the 2024-25 school year and will provide similar services as the BCBA in the Marysville district.

***Zwiezinski moved; Michael seconded to accept the Service Agreement as presented.
Motion carried. No discussion.***

RESOLUTION 2025-5 Huntington Insurance Renewal (Estimate \$27,070)- Negley stated the current policy will expire mid-August and this proposal shows all current limits are still in place with the cybersecurity liability quote decreasing, the general liability increasing, and the automobile coverage removed due to the sale of the board owned vehicle. Negley stated that Huntington is suggesting that the Board increase the insured values of all owned properties by 10% due to recent increases in property valuation. Negley stated that this would increase the total premium cost by approximately \$1,000 and he recommends following this guidance.

***Brown moved; Garbrecht seconded to accept the estimated policy renewal as presented.
Motion carried. No Discussion.***

RESOLUTION 2024-84 Allen, Auglaize, Hardin ADAMH Service Agreement- \$75,000- Negley stated that this service agreement is a continuation of services from FY24 under the Safe Communities, Strong Families grant. This grant requires a partnership with two adjacent ADAMH board areas. The Allen,

Auglaize, Hardin ADAMH Board currently contracts with a provider for a full-time parent peer support specialist. This contract will continue for FY25.

Michael moved; Aurin seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-85 Logan and Champaign ADAMH Service Agreement- \$75,000- Negley stated that this service agreement is also a continuation of services from FY24 under the Safe Communities, Strong Families grant. This grant requires a partnership with two adjacent ADAMH board areas. The Logan-Champaign ADAMH Board currently contracts with a provider for a full-time parent peer support specialist. This contract will continue for FY25.

Zwiezinski moved; Garbrecht seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-87 Partner Solutions Service Agreement- \$43,861- Negley stated this service agreement supports our shared claims adjudication platform. He stated the cost of this agreement is flat from FY24.

Aurin moved; Brown seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-88 LifeBio Service Agreement- \$21,600- Negley stated this agreement reflects a slight increase for the expanded services and more involved interactions through this program.

Chapman moved; Zwiezinski seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-89 NAMI Service Agreement- \$78,840- Negley stated NAMI has an increase in services reflected in their service agreement. The Board is asking NAMI to transition from a flat fee monthly invoice to billing actuals based on agreed upon unit costs.

Zwiezinski moved; Brown seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-90 To Whom It May Concern Service Agreement- \$8,100- Negley explained the transportation services this agency provides and stated there was a slight increase for additional costs.

Michael moved; Garbrecht seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-91 Clark, Schaefer, Hackett Service Agreement- \$36,000- Altizer stated this agreement reflects the same amount as the previous year.

Brown moved; Pleasant seconded to accept the service agreement as presented.

Motion carried. No Discussion.

RESOLUTION 2024-92 Joe and Mary Williams Service Agreement- \$12,414- Altizer explained the services executed in this agreement and that there is a 3% increase for this year's contract.

***Zwiezinski moved; Barton seconded to accept the service agreement as presented.
Motion carried. No Discussion.***

RESOLUTION 2024-93 Clarity IT Solutions Service Agreement-\$33,197.32- Negley explained that efforts to join the County IT system had not progressed after almost a year and that he felt it was critical to identify outside IT support. Negley explained the support and services Clarity IT Solutions can provide for the Board. He stated that this service agreement includes IT support for CUCF.

***Michael moved; Aurin seconded to accept the service agreement as presented.
Motion carried. No Discussion.***

RESOLUTION 2024-94 Delaware, Morrow Mental Health and Recovery Services Board Service Agreement- \$12,353.64- Negley stated that this service agreement allows the Delaware, Morrow Mental Health and Recovery Services Board continue the appointment of Dr. Delaney Smith as their Chief Clinical Officer. The contract amount will be paid to MHRBUC.

***Davis moved; Zwiezinski seconded to accept the service agreement as presented.
Motion carried. No Discussion.***

RESOLUTION 2024-95 Guardianship Services Annual Contribution- \$19,500- Negley stated this is a general contribution requested by the Guardianship Services Board. The amount requested this year was slightly increased from the previous year due to increased costs.

***Pleasant moved; Michael seconded to accept the contribution as presented.
Motion carried. No Discussion.***

RESOLUTION 2024-96 Neighbor to Neighbor Service Agreement- \$14,000- Negley stated that this service agreement will allow Neighbor to Neighbor to continue providing programming and engagement to decrease social isolation among seniors. He stated that the contract amount is the same as FY24.

***Aurin moved; Chapman seconded to accept the contribution as presented.
Motion carried. No Discussion.***

DIRECTOR'S REPORT – Negley reviewed highlights from the Director's Report provided in the Board packet.

OLD BUSINESS –

June Board Evaluation- Alexander discussed the June board evaluation provided to the members.

FY25 Officer Elections- Alexander reviewed the current officer slate and asked if there were any nominations from the floor. Alexander stated with no nominations the same officer slate would be presented for election for FY25.

***Aurin moved; Barton seconded to accept the officer slate as presented.
Motion carried. No Discussion.***

FY25 Financial Committee Membership- Alexander reviewed the members which include Janell Alexander, Beau Michael, Jasmine Rausch, Adam Davis and Adam Brown.

***Chapman moved; Garbrecht seconded to accept the committee members as presented.
Motion carried. No Discussion.***

FY25 Board Meeting Time/Day- Alexander asked the Board if there were any suggestions on changing the Board meeting time and/or day. With no suggested changes, Alexander asked for a motion to maintain the same Board meeting schedule as FY24.

***Zwiezinski moved; Brown seconded to accept the set Board meeting time and day as presented.
Motion carried. No Discussion.***

NEW BUSINESS –

Strategic Plan Update- Negley stated the quarterly update reflects progress made on the strategic plan since March. Negley highlighted the engagement portion with the Boards recent collaboration with a local vendor along with touching on the innovation that Project AWARE has brought into the school districts. Negley stated that a strategic review of permanent supportive housing as been completed. He also stated that the CAST assessment process that recently kicked off would move several objectives towards completion.

FY23-30 Long Range Financial Projections- Negley said this report was prepared to assist the Board in understanding the long-term financial projections. It is a COQ requirement that the Board approve this report at least annually. Negley stated the figures provided in the report are the best projections and will be updated regularly. Michael said the amount decreases from year 25 on, and Altizer stated that the projection is based on no additional grants or funding sources. Aurin asked if there was mandatory cash on hand and Negley stated 25% required of the overall budget is on reserve to which Aurin stated this is a useful tool for a future levy to present facts to the community.

***Zwiezinski moved; Aurin seconded to accept FY23-30 long range projections as presented.
Motion carried. No Discussion.***

PROVIDER UPDATES –

NAMI (In Person)- Holly Novak presented to the Board that their local agency serves 3 counties consisting of Delaware, Union, and Morrow County. Novak stated the NAMI provides family support groups, presentations, peer support, information and direct referrals for mental health services and that they also work with specialty populations.

Maryhaven (In Packet)

EXECUTIVE SESSION- Alexander called for a motion to enter Executive Session to discuss employee personnel matters at 8:32am.

Zwieszinski moved, Barton seconded the motion to enter Executive Session to discuss employee personnel matters. Smithey called for a roll call vote. All members present voted yes.

Alexander called for a motion to exit Executive Session at 9am. Zwieszinski moved, Garbrecht seconded. Alexander called for a roll call vote. All members present voted yes.

ADJOURNMENT – Zwieszinski moved; Garbrecht seconded to adjourn the meeting at 9:10 am. Motion carried.