



MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
March 20, 2025

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Kellie Bischoff, Adam Brown, Janel Chapman, Jake Fishman, Dr. Amy Garbrecht, Jasmine Rausch, Scott Zwiezinski

MEMBERS ABSENT: Michael Barton, Adam Davis, Annette Doughty, Beau Michael, James Pleasant

STAFF PRESENT: Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, Halle DuMoulin-Camella, MacKenzie Poling, Holly Zweizig, Allison Bruner

STAFF ABSENT: Kathryn Tummino

GUESTS ZOOM: Kasey Bisch, Denise Casto, Katie Meeker, Bethan Miller, Rick Skilliter, Amanda Wattenberg, Shannon Bugg

GUESTS PRESENT: Lizzy Aniakwa, Julli Griesheimer, Vanessa Humphrey, Jennifer Rigano, Tracie Nelson, Zachary Peterson, Robert Sements, Mike Hopper, Brooke Blakesley, Joan Richards

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Bischoff read the MHRBUC Mission Statement.

BOARD TRAINING – Negley led a refresher training session on Board Bylaws.

APPROVAL OF MINUTES – Alexander asked members to review the minutes from the February Board Meeting and asked for a motion to accept the minutes as presented.

***Brown moved; Zwiezinski seconded to accept the February minutes as presented.
Motion carried. No discussion.***

APPROVAL OF FINANCIAL REPORT – Casto presented the updated Financial Report ending February 28, 2025. The year-to-date cash balance was reflected as \$4,726,938, with year-to-date revenue of \$5,486,308 and \$5,475,181 in total expenses. The year-to-date net income was \$11,128 as of February 28. Casto reviewed the balance sheet, highlighting the operating fund balance at \$1,167,092.37 and the surplus at 11,127.69. Casto noted on the Budget vs. Actuals sheet that the revenue is at 70% of the total fiscal year budget and total expenses are at 71%.

***Rausch moved; Bischoff seconded to accept the Financial Report as presented.
Motion carried. No discussion***

APPROVAL OF FY25 REVISED BUDGET – Altizer presented the revised FY25 budget and noted the revision was due to the purchase of 320 S. Maple St. Altizer stated capital line was increased to \$560,000 to include the apartment complex.

***Aurin moved; Brown seconded to accept the FY25 Revised Budget as presented.
Motion carried. No discussion.***

APPROVAL OF FY24 040 Actual Expenditure Report – Altizer presented the FY24 040 Actual Expenditure Report which includes revenue and expenditure breakdown.

***Brown moved; Bischoff seconded to accept the FY24 040 Actual Expenditure Report as presented.
Motion carried. No discussion.***

RESOLUTION 2025-53 Maryhaven Attachment 1 Amendment - \$10,000 – Altizer stated that Maryhaven has requested off-cycle funding to increase their Addiction Treatment Program (ATP) allocation. Altizer noted Maryhaven has spent \$8,500 on transportation services starting at the beginning of the year.

Chapman moved; Zwieszinski seconded to accept the Maryhaven Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-54 Appointment of the Union County Forensic Monitor – Poling requested the appointment of Danah Reda as the new Forensic Monitor, replacing Melissa Ebling.

***Fishman moved; Garbrecht seconded to accept the Appointment of the Union County Forensic Monitor as presented.
Motion carried. No Discussion***

RESOLUTION 2025-55 – Authorization for Capital Project Application – Negley shared this is required before submitting an application for reimbursement to the Ohio Department of Mental Health and Addiction Services for the capital project at 320 S. Maple St. Negley noted this application covers half the cost of the purchase and minor renovations, including replacing furnaces and upgrading the electrical panel. Negley stated \$282,000 is being requested, if awarded the property must be used for permanent supportive housing for 20 years.

Brown moved; Rausch seconded to accept the Authorization for the Capital Project Application as presented. Motion carried. No Discussion

RESOLUTION 2025-56 Authorization of Transfer to West Central Community Correctional Facility - \$29,517 – Altizer requested the authorization of the transfer of \$29,517 to West Central. Altizer stated these are dollars from a grant through OhioMAS that West Central applied for and the MHRBUC is just the pass-through entity.

Aurin moved; Chapman seconded to accept the Authorization of Transfer to West Central Community Correctional Facility as presented. Motion carried with Zwiezinski abstaining. No Discussion

DIRECTOR'S REPORT – Negley reviewed highlights from the Director's Report provided in the Board packet.

OLD BUSINESS – January Board Evaluation- Alexander acknowledged feedback requesting staff to explain acronyms to ensure clarity and comprehension. Alexander emphasized that ongoing updates concerning the new administration's funding for mental health services and its repercussions for Ohio continue. Alexander proposed that Negley present an overview of the chain of command for mental health services. Alexander requested feedback from board members regarding any barriers they may encounter while completing the board evaluation survey.

NEW BUSINESS –None

PROVIDER UPDATES – None

EXECUTIVE SESSION – To consider the purchase or sale of property

Chapman moved; Zwiezinski seconded to enter executive session at 8:07 A.M. Roll call vote was held. All members present voted to enter the executive session.

At 8:35 A.M. Zwiezinski moved; Bischoff seconded to exit the executive session and return to open session. A roll call vote was held. All members present voted to return to open session.

ADJOURNMENT –

Zwiezinski moved; Fishman seconded to adjourn the meeting at 8:36 AM. Motion carried.