



MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
June 20, 2024

MEMBERS PRESENT: Janell Alexander, Michael Aurin, Adam Brown, Dr. Amy Garbrecht, Beau Michael, Jasmine Rausch, Michael Barton

MEMBERS ABSENT: Kellie Bischoff, Janel Chapman, Adam Davis, Annette Doughty, James Pleasant, Scott Zwiezinski

STAFF PRESENT: Lindsay Altizer, Dr. Randi Bargo-Smith, Nancy Beals, Adam Negley, Taylor Smithey

STAFF ABSENT: Thomas Rogan

STAFF ZOOM: Kathryn Tummino, MacKenzie Poling, Halle DuMoulin-Camella

GUESTS PRESENT: Shannon Bugg, Julli Griesheimer

GUESTS ZOOM: Denise Casto, Melissa Ebling, Holly Novak, Katie Meeker, Bethan Miller, Rick Skilliter, Amy Wattenberg

CALL TO ORDER: Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Alexander read the MHRBUC Mission Statement.

APPROVAL OF MAY MINUTES – Alexander asked the members to review the minutes from the May meeting and asked for a motion to accept the minutes as presented.

Brown moved; Michael seconded to accept the May minutes as presented.
Motion carried. No discussion.

APPROVAL OF FINANCIAL REPORT – Casto presented the Financial Report ending May 30, 2024. The dashboard highlighted a cash balance at the end of the month of \$5,464,300, a total revenue of \$6,092,839 and expenses of \$5,181,043. Casto reviewed the Profit and Loss statement as well as the Budget vs. Actuals report.

Aurin moved; Barton seconded to accept the Financial Report as presented.
Motion carried. No discussion.

APPROVAL OF MAY FINANCE COMMITTEE MEETING MINUTES- Rausch thanked Lindsay, Holly, and Adam for the robust information and data provided. Rausch also explained that during this meeting each provider was discussed in detail.

Michael moved; Garbrecht seconded to accept the minutes as presented.
Motion carried. No discussion.

APPROVAL OF FY25 PRELIMINARY BUDGET- Altizer explained the need for a preliminary budget and the trends and funding projected for fiscal year 2025. Altizer summarized the information contained in the preliminary budget, such as salaries, supplies, equipment, capital, professional services, utilities, training, travel, memberships, providers and grants as well as service agreement costs bringing projected FY25 expenses to \$6,693,515. Altizer reiterated this is a temporary budget and that the Board will approve the FY25 permanent budget in September.

***Brown moved; Aurin seconded to approve the preliminary budget as presented.
Motion carried. No discussion.***

APPROVAL OF FY25 O40 BUDGET- Altizer reviewed the summary of revenue and expenses that align with the temporary budget. Altizer also stated this budget must be submitted to the state by June 30th, 2024.

***Rausch moved; Michael seconded to approve the FY25 O40 budget as presented.
Motion carried. No discussion.***

RESOLUTION 2024-75 FY25 Maryhaven Attachment 1- Negley gave a brief overview of changes to the format of the Attachment 1s for FY25 and stated that providers will be asked to submit invoices that have backup for actual expenses or complete an expense “true-up” twice a year. Negley stated that Maryhaven did not request any new funding and overall, a similar allocation amount is being recommended for approval by the Board. Alexander recognized Adam and Lindsay for the work on the attachments for future Board audits.

***Barton moved; Rausch seconded to approve the Maryhaven Attachment 1 as presented.
Motion carried.***

RESOLUTION 2024-76 FY25 Council for Union County Families Attachment 1- Negley reminded the Board that the MHRBUC is the administrative agent for Council. Negley explained the Family Peer Support Full-Time position and the allocations for the other 4 positions.

***Barton moved; Rausch seconded to approve the CUCF Attachment 1 as presented.
Motion carried.***

RESOLUTION 2024-77 FY25 Freedom Recovery Attachment 1- Negley stated Freedom Recovery has funding for Drug Court participants using ATP dollars and continued SOS 3.2 funding for the remainder of the current federal fiscal year.

***Barton moved; Rausch seconded to approve the Freedom Recovery Attachment 1 as presented.
Motion carried.***

RESOLUTION 2024-78 FY25 Lighthouse Behavioral Health Solutions Attachment 1- Negley explained that Lighthouse utilizes their funding for treatment services, Drug Court participants and recovery housing.

Negley stated their allocations continue to support housing and ATP dollars at a significant level and that they also maintain diversion and Mental Health treatment allocation that offers flexibility for individuals with unique needs.

Barton moved; Rausch seconded to approve the Lighthouse Behavioral Health Attachment 1 as presented.

Motion carried.

RESOLUTION 2024-79 FY25 Lower Lights Attachment 1-Negley stated that Lower Lights is only funded through SOS dollars, and they are on track to spend allocations for the rest of the fiscal year.

Barton moved; Rausch seconded to approve the Lower Lights Attachment 1 as presented.

Motion carried.

RESOLUTION 2024-80 FY25 Ohio Guidestone Attachment 1-Negley stated Ohio Guidestone's allocation will be maintained from the previous fiscal year and that they are going to be providing additional increased services for early childhood mental health that will be continued into the new school year.

Barton moved; Rausch seconded to approve the Ohio Guidestone Attachment 1 as presented.

Motion carried.

RESOLUTION 2024-81 FY25 PASS Attachment 1-Negley acknowledged the great prevention partnership that the Board has with PASS. Negley stated the increased funding is due to the new full-time Fairbanks prevention specialist that will be embedded in the school district. Rausch stated she is excited that Fairbanks will be utilizing these prevention services. Bargo-Smith explained the increased needs of these elementary age children and that adding a specialist within the school will allow for the growth of comprehensive curriculum and connectedness to evidence-based practices that meet those identified needs.

Barton moved; Rausch seconded to approve the PASS Attachment 1 as presented.

Motion carried.

RESOLUTION 2024-82 FY25 Residential Administrators Attachment 1- Negley stated Residential Administrators remains steady in funding, to support housing services as well as maintenance and upkeep of board owned properties.

Barton moved; Rausch seconded to approve the Residential Administrators Attachment 1 as presented.

Motion carried.

RESOLUTION 2024-83 FY25 Wings Recovery and Support Attachment 1- Alexander explained Wings had previously received a 120-day notice of a reduction in the Wings Operating Grant and representatives from both Boards met to discuss the next steps. Alexander reviewed the summary, attendance, and the agreed upon steps to resolve the dispute, which include changes to invoicing processes and providing funding for a third-party financial consultant to help with reconciliation and to make recommendations

to both boards. Alexander stated that the focus was to ensure that there was a good understanding of how expenses were categorized by Wings and what amount of funding was over or underpaid based on expenses. She stated that there was a \$34,000 overage in FY23 funds. Rausch asked what occurred with the overages from FY23. Alexander explained there was a request by Wings to use those funds for the purchase of a vehicle. Barton asked if there was an acceptable overage percentage allowed for grants in which Alexander stated no, but that the provider can request to use the funds for another purpose or the MHRBUC can recoup the funds. Alexander stated the Board wants to provide Wings with the support that is needed. Rausch also stated the structure of the new Attachment 1 will help providers track and spend their funding more appropriately. Rausch recommended that the board restore the Wings operating expense funding to the amount Wings requested since a plan has been made with Wings board to provide technical assistance and Wings will begin billing actual expenses. Barton agreed with this recommendation. Aurin asked what the the proposed reduction amount was and what programs or services would be impacted. Altizer explained the amount would be coming out of Wings operating costs. Aurin asked for more detail in this cost in which Altizer explained the line breakdowns. Aurin suggested that Wings update the Board monthly or quarterly with their progress on their budget if the funding is restored. Alexander requested a motion to approve the Wings Attachment 1.

Barton moved; Aurin seconded to approve a Wings Attachment 1 with the operating expenses line increased to \$241,777.

Brown voted No. Motion carried.

At 8:36 am Janell Alexander had to leave and therefore there was no quorum for the remainder of the Board meeting. Resolutions regarding Service Agreements were reviewed, but not officially approved and will be approved at the June meeting when a quorum of members is present.