



**MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES**  
**December 18, 2025**

**MEMBERS PRESENT:** Adam Brown, Michael Barton, Sarah Channell, Adam Davis, Jake Fishman, Amy Hamilton, Beau Michael, Jasmine Rausch, Tracy Thien

**MEMBERS ABSENT:** Michael Aurin, Kellie Bischoff, Janel Chapman, James Pleasant, Scott Zwiezinski

**STAFF PRESENT:** Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, MacKenzie Poling, Holly Zweizig, Allison Bruner, Halle DuMoulin-Camella, Kathryn Tummino

**GUESTS ZOOM:** Lizzy Aniakwa, Kasey Bisch, Denise Casto, Bethan Miller, Holly Novak, Rick Skilliter

**GUESTS PRESENT:** Vanessa Humphrey, Jennifer Rigano

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**CALL TO ORDER:** Chair Brown called the meeting to order at 7:30 a.m.

**MISSION STATEMENT:** Hamilton read the MHRBUC Mission Statement.

**APPROVAL OF MINUTES** – Brown asked members to review the minutes from the November meeting.

***Michael moved; Barton seconded to accept the November minutes as presented.***  
***Motion carried. No discussion.***

**APPROVAL OF FINANCE COMMITTEE MINUTES** – Negley reported the Finance Committee met on December 5 to review provider dashboards, highlighting budget performance through the first five months of the fiscal year. No major concerns were identified, though some spending patterns are being monitored. The Committee also reviewed the recent administrative and fiscal contract audit with Wings Support and Recovery, which revealed minor contract compliance issues that were promptly addressed; overall, the process was positive and cooperative. Additionally, the Suspension and Debarment Report confirmed that no contracted agencies were suspended or debarred from receiving federal funds. The meeting concluded with a discussion on follow-up items from the recent board retreat, which will be addressed further during the agenda.

***Hamilton moved; Fishman seconded to accept the finance committee meeting minutes as presented.***  
***Motion carried. No discussion.***

**APPROVAL OF FINANCIAL REPORT** – Casto presented at the end of November, the Board's cash position was \$3,071,000 with receivables of \$420,000 and total equity of \$3,332,000. Year-to-date revenues totaled \$7,217,000, and expenses were \$6,001,178, resulting in a year-to-date net income of \$1,038,910. Revenue is trending higher due to recognition of the capital reserve from the prior month, while expenses

reflect significant purchases compared to the budget. Most provider contracts are between 60–70% billed on a straight-line basis, with some agencies behind schedule. The balance sheet and budget-versus-actual reports from QuickBooks confirm these figures, including an operating fund balance of \$1,319,000 and the current-year surplus of \$1,038,000. Reconciliation reports show all cash transactions and confirm alignment with the county system fund balance.

***Fishman moved; Hamilton seconded to accept the Financial Report as presented.  
Motion carried. No discussion.***

***RESOLUTION 2026-39 – Lighthouse FFY26 Contract Amendment \$82,500*** – Negley stated the Board will review several resolutions related to the recent notice of award for the federal fiscal year 2026 State Opioid and Stimulant Response (SOS) grant, which provides federal funds passed through the Ohio Department of Behavioral Health. Negley reported that although the federal grant year began in October, and all SOS contracts allow billing retroactive to the start of the grant year. Negley presented a contract with Lighthouse Behavioral Health for recovery housing subsidies, covering allowable expenses such as housing supervisor payroll, fringe, and indirect costs for a total of \$82,500. Fishman raised a question regarding mileage reimbursement rates, noting the IRS rate is approximately \$0.70 per mile; Zweizig reported the Department’s rate remains capped at \$0.58 per mile.

***Rausch moved; Michael seconded to approve the FFY26 contract amendment as presented.  
Motion carried. No Discussion.***

***RESOLUTION 2026-40 – Lower Lights FFY26 Contract \$43,471*** – Negley reviewed the SOS contract with Lower Lights Christian Health Center, which has historically received funding to partially support multiple care coordination positions for patients served at the health center. Due to adjustments in SOS funding, this year’s allocation was reduced; however, the Board will continue to provide support for an addiction treatment navigator and one clinician for a total of \$43,471.

***Channell moved; Hamilton seconded to approve the FFY26 contract as presented.  
Motion carried. No Discussion.***

***RESOLUTION 2026-41 – Prevention Awareness Support Services FFY26 Contract Amendment \$56,687*** – Negley presented a contract amendment for PASS, which also receives SOS funding for additional prevention work, specifically implementing the “Too Good for Drugs” program in school settings, for a total of \$56,687. Fishman asked whether individual staff names should be listed in the contract or replaced with generic FTE descriptions. Negley noted that names have historically been included for tracking purposes, allowing the Board to verify changes when new names appear on invoices. Altizer confirmed that substitutions are permissible as long as roles remain consistent, and they will review the contracts for future updates to be consistent across providers.

***Thien moved; Hamilton seconded to approve the FFY26 contract amendment as presented.  
Motion carried. No Discussion.***

***RESOLUTION 2026-42 – Residential Administrators FFY26 contract \$19,988*** – Negley presented a contract with Residential Administrators, which provides SOS funding to subsidize rental assistance for individuals eligible under the grant, specifically those with an addiction-related disability who meet

program criteria. Negley noted that while these funds are not always fully utilized by the end of the grant year, maintaining the allocation ensures resources are available when eligible individuals need support.

***Rausch moved; Channell seconded to approve the FFY26 contract as presented.***

***Motion carried. No Discussion.***

***RESOLUTION 2026-43 – OhioGuidestone FFY26 Contract Amendment \$412,000*** – Negley presented an amendment to the federal fiscal year 2026 Attachment 1 contract with OhioGuidestone, reflecting a significant reduction from its original allocation of \$680,000. Negley reported the initial amounts served as placeholders for services funded through the SAMHSA grant, but adjustments were needed mid-year due to unfilled positions, including the school navigator role. The amendment reduces \$160,000 from early childhood services and \$230,000 from the intensive home-based treatment team allocation, and \$22,000 from school navigation funding. These changes were agreed upon with OhioGuidestone leadership. Negley stated this will free up dollars for potential needs later in the year, with flexibility to adjust if spending increases.

***Rausch moved; Thien seconded to approve the FFY26 contract amendment as presented.***

***Motion carried. No Discussion.***

***RESOLUTION 2026-44 – Lighthouse SFY26 Attachment 1 Amendment \$57,858*** – Negley presented a State Fiscal Year 2026 Attachment 1 Amendment for Lighthouse Behavioral Health, which shifts previously approved recovery housing funding of \$82,500 from the state schedule to the federal SOS schedule. Negley reported adjustment is purely administrative and does not reduce the overall allocation for Lighthouse.

***Channell moved; Michael seconded to approve the SFY26 Attachment 1 Amendment as presented.***

***Motion carried. No Discussion.***

***RESOLUTION 2026-45 – Prevention Awareness Support Services SFY26 Attachment 1 Amendment \$19,479*** – Negley reviewed a state fiscal year Attachment One amendment for PASS, which involves reallocating senior prevention dollars previously supporting the WISE program. Two positions under that program are being shifted, with one moved to SOS funding and the other partially retained under state funding. As a result, PASS's state allocation is reduced, while most of the funding for these roles is replaced under the federal SOS schedule. This adjustment ensures continuity of services while aligning funding sources appropriately.

***Fishman moved; Hamilton seconded to approve the SFY26 Attachment 1 Amendment as presented.***

***Motion carried. No Discussion.***

***RESOLUTION 2026-46 – Koorsen Fire and Security – Service Agreement \$15,000*** – Negley presented a request for approval of up to \$15,000 for sprinkler system maintenance and repair at the new building. The work involves replacing several leaking sprinkler heads, which requires draining the system and replacing outdated antifreeze with compliant antifreeze, a significant portion of the cost. Two quotes were received, with Koorsen providing the lower bid and proposing a phased approach, starting with the

northern half of the building. While the initial estimate is under the \$10,000 threshold for Board approval, the request allows for flexibility in case additional antifreeze is needed. A brief discussion addressed the 90-day warranty included in the contract, noting that while it is on the low end, it is considered standard for this type of work.

***Michael moved; Rausch seconded to approve the service agreement as presented.***

***Motion carried. No Discussion.***

***RESOLUTION 2026-47 –Allen Auglaize Hardin Mental Health and Recovery Services Board – Service Contract \$65,000*** – Negley presented a unique request to enter into a shared services agreement with the Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties to provide interim grant administration for their SAMHSA Children’s Mental Health Initiative grant. Under this agreement, our Board will assume responsibility for all SAMHSA-required administrative tasks through the current federal fiscal year, while their Board continues program implementation in their area. Negley reported Kathryn Tummino will be designated as the staff member to fulfill the SAMHSA-defined Project Director role, transitioning to 75% effort for this grant while maintaining compliance for Project AWARE.

***Fishman moved; Rausch seconded to approve the service agreement as presented.***

***Motion carried. No Discussion.***

***DIRECTOR’S REPORT*** – Negley reviewed highlights from the Director’s Report provided in the Board packet.

***OLD BUSINESS – November Board Evaluation-*** Brown reviewed the evaluation and thanked all members who completed the board meeting evaluation report. Brown acknowledged receipt of the recent meeting evaluation feedback and discussed suggestions for provider updates. While monthly updates may not be feasible, the Board plans to invite providers throughout the year to share progress and insights. Negley reported that this will begin in January and priority will be given to providers who were present at the retreat but not included on the discussion panel, ensuring all members have an opportunity to hear directly from these organizations.

***NEW BUSINESS – Board/Provider/Staff Retreat Summary and Discussion-*** Negley reported the retreat summary document, which will serve as a reference for future planning and decision-making. Members provided feedback on next steps, including interest in contingency planning for worst-case scenarios and ensuring data-driven prioritization of funding decisions aligned with the Board’s mission. Members expressed confidence in staff’s ability to guide decisions and noted the value of additional training or tools to better understand prioritization models introduced at the retreat. The discussion emphasized the importance of clear rationale and supporting data for allocation recommendations as the Board prepares for the fiscal year 2027 contracting process.

***EXECUTIVE SESSION –***

***Reason:***

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

***Hamilton moved; Channell seconded to enter executive session at 8:12 A.M. Roll call vote was held. All members present voted to enter the executive session.***

***At 8:55 A.M. Michael moved; Channell seconded to exit the executive session and return to open session. A roll call vote was held. All members present voted to return to open session.***

***RESOLUTION 2026-48 –Executive Director Employment Contract – Approval of the contract with Adam Negley to serve as Executive Director from January 1, 2026 through December 31, 2028***

***Channell moved; Rausch seconded to approve the executive director's employment as presented.  
Motion carried. No Discussion.***

***ADJOURNMENT –***

***Hamilton moved; Barton seconded to adjourn the meeting at 9:10 AM. Motion carried.***