MENTAL HEALTH AND RECOVERY BOARD MEETING MINUTES
June 18, 2025

MEMBERS PRESENT: Janell Alexander, Michael Barton, Kellie Bischoff, Janel Chapman, Adam Davis, Jake Fishman, Dr. Amy Garbrecht, Beau Michael, Jasmine Rausch, Michael Aurin, Scott Zwiezinski

MEMBERS ABSENT: Adam Brown, Annette Doughty, James Pleasant

STAFF PRESENT: Adam Negley, Lindsay Altizer, Dr. Randi Bargo-Smith, Holly Zweizig, Allison Bruner, Halle DuMoulin-Camella

STAFF ABSENT: Mackenzie Poling, Kathryn Tummino

GUESTS ZOOM: Lizzy Aniakwa, Denise Casto, Bethan Miller, Tracie Nelson, Holly Novak, Rick Skilliter

GUESTS PRESENT: Vanessa Humphrey, Jennifer Rigano

CALL TO ORDER: Chair Alexander called the meeting to order at 7:30 a.m.

MISSION STATEMENT: Alexander read the MHRBUC Mission Statement.

APPROVAL OF MINUTES – Alexander asked members to review the minutes from the May Board Meeting and asked for a motion to accept the minutes as presented.

> ***Chapman moved; Garbrecht seconded to accept the May minutes as presented. Motion carried. No discussion.***

APPROVAL OF FINANCIAL REPORT – Casto presented the updated Financial Report ending May 31, 2025. The year-to-date cash balance was reflected as $5,579,862, with year-to-date revenue of $7,606,188 and $6,894,079 in total expenses. The year-to-date net income was $712,109 as of May 31st. Casto reviewed the balance sheet, underlining the operating fund balance at $1,167,092.37. Casto noted on the Budget vs. Actuals sheet that total income is at 84% of projections. Overall expenses are at 73%, with provider and service agreements and grants at 72%. Contracts total 75% overall.

> ***Zwiezinski moved; Michael seconded to accept the Financial Report as presented. Motion carried. No discussion***

APPROVAL OF FINANCE COMMITTEE MINUTES – Rausch reported that the committee conducted a thorough review of the staff recommendations for FY26 Attachment 1s and the dashboards for each provider. Rausch highlighted that the OhioMHAS staff who conducted the Board Assistance Review praised the board's practices and recommended that other boards consult with Ms. Altizer on our procedures. Rausch noted that this recognition is a testament to Altizer's leadership and the collective

efforts of the team. Alexander asked for a motion to accept the May Finance Committee minutes as presented.

Aurin moved; Bischoff seconded to accept the May minutes as presented. Motion carried. No discussion.

APPROVAL OF FY26 PRELIMINARY BUDGET – Altizer presented the temporary budget for Fiscal Year 2026, with projected revenues of $7,818,000 and expenditures of $7,558,000. Key revenue sources include real estate taxes budgeted at $1.5 million, federal funding of $4.4 million (which reflects a decrease due to expiring grants), and state funding estimated at $1.9 million (a slight increase attributed to OneOhio funds), along with additional revenues from rental income and a carryover estimate of $208,000. Projected expenditures are broken down into salaries totaling $1.1 million and office-related expenses that include supplies ($20,000), equipment ($12,500), professional services ($158,000), utilities ($51,000), and travel/training ($22,000). The budget also allocates $6.1 million for Provider Service Agreements and grants.

Michael moved; Zwiezinski seconded to accept the FY26 Preliminary Budget as presented. Motion carried. No discussion

RESOLUTION 2025-69 FY25 Wings Attachment 1 Amendment - $41,000 -Negley presented two off-cycle funding requests received from Wing Support and Recovery, both requiring Board approval. The first request is for an additional $16,000 in operating expenses due to higher operational costs and the implementation of extended service hours during the current year. The organization has worked with staff to identify alternative funding sources to offset this shortfall, and the requested amount represents only a portion of the total increase, with the remainder covered by non-Board dollars. The effort to limit the request to $16,000 is appreciated. The second request is for $25,000 to reallocate overhead expenses from levy funding to grant funding, identified during the year-end review in coordination with Wings Support and Recovery. This reallocation will ensure the appropriate use of funding sources for overhead costs.

Rausch moved; Bischoff seconded to approve the Wings Attachment 1 Amendment as presented. Motion carried with No Discussion

RESOLUTION 2025-70 FY25 Residential Administrators Attachment 1 Amendment- $15,621 – Altizer reported that Residential Administrators have received allocations from HUD funding. As with previous HUD grant cycles, the funding periods vary: one grant covers the period from April to March, while another spans from May to April. To align with FY25, funds for April, May, and June have been included in Attachment One. This allows Residential Administrators to start drawing from these funds immediately***.***

Rausch moved; Bischoff seconded to approve the Residential Administrators Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-71 FY26 Freedom Recovery Attachment 1 Amendment- $6,622 – Negley stated Freedom Recovery elected not to continue in a contract relationship with the board. However, funding is allocated through the State Opioid and Stimulant Response (SOS) Grant through September. The amount

of $6,622 will cover services through that time. Rather than creating a new contract, the current FY25 contract will be extended by three months to cover the funding period.

Zwiezinski moved; Aurin seconded to approve the Freedom Recovery Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-72 FY26 Ohio Guidestone Attachment 1 Amendment- $202,730 – Negley shared an increase in funding reflects the continued partnership through the Building Strong Foundations Grant, focusing on early childhood mental health consultation. Ohio Guidestone is also recruiting for an Intensive Home-Based Treatment (IHBT) clinical position to form a fidelity IHBT team in Union County. Fee-for-service lines remain minimal and are included as needed.

Zwiezinski moved; Aurin seconded to approve the Ohio Guidestone Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-73 FY26 Wings Attachment 1 Amendment- $397,752 – Negley reported that the primary expense continues to be operating costs. Despite a request for increased funding, these operating expenses will be maintained at the FY25 level due to several factors: uncertainties surrounding federal funding, the need to preserve local levy dollars for capital projects, and adjustments that involve moving peer support services to a fee-for-service line. Some line items are still pending final confirmation of state allocations and may be adjusted accordingly. "Attachment 1B" has been introduced this year to clearly define billable services.

Zwiezinski moved; Aurin seconded to approve the Wings Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-74 FY26 Lighthouse Attachment 1 Amendment- $390,747 – Negley reported the budget remains stable. A proposed increase for the recovery housing supervisor position was not funded due to budget constraints. No other significant changes have been reported.

Zwiezinski moved; Aurin seconded to approve the Lighthouse Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-75 FY26 Maryhaven Attachment 1 Amendment- $892,732 Negley highlighted that a 120-day notice was previously issued to allow for potential changes in funding, and the Mental Health Fee-for-Service Fund has been reduced from $160,000 to $120,000 to align with year-to-date billing. If billing in FY26 exceeds expectations, additional funding may be requested later in the year. Maryhaven is transitioning to a new Electronic Health Record (EHR) system, which could impact service delivery and billing. Requests for increases in crisis services and housing were not approved due to a lack of additional state or local funds. Effective July 1, 2025, the Mobile Response and Stabilization Services program will shift to a state-funded model, and a limited allocation has been approved for potential bridge or supplemental funding in case there are gaps in state support.

Fishman moved; Chapman seconded to approve the Maryhaven Attachment 1 Amendment as presented. Motion carried. No Discussion

RESOLUTION 2025-76 FY26 PASS Attachment 1 Amendment- $367,484 – Negley reported a slight decrease projected for FY25, which reflects a reduction in school district engagement in prevention services. Additionally, a new service will be introduced: an Early Childhood Prevention Program funded by the Building Strong Foundations Grant. This program will be implemented in both public and private preschools throughout Union County.

> ***Fishman moved; Chapman seconded to approve the PASS Attachment 1 Amendment as presented. Motion carried. No Discussion***

RESOLUTION 2025-77 FY26 Lower Lights Attachment 1 Amendment- $24,937 – Negley reported no changes in funding from FY25; it remains provided solely through the State Opioid and Stimulant Response (SOS) Grant**.**

> ***Fishman moved; Chapman seconded to approve the Lower Lights Attachment 1 Amendment as presented. Motion carried. No Discussion***

RESOLUTION 2025-78 FY26 Residential Administrators Attachment 1 Amendment- $252,559 – Negley stated the request largely aligns with last year's proposal. A slight increase in maintenance funding has been approved to address ongoing deficits and support operations at a recently acquired apartment building.

> ***Fishman moved; Chapman seconded to approve the Residential Administrators Attachment 1 Amendment as presented. Motion carried. No Discussion***

RESOLUTION 2025-79 FY26 Council for Union County Families Attachment 1 Amendment- $171,696 – Negley reported no significant changes from FY25; funding supports project AWARE wraparound coordination, as well as Building Strong Foundations for early childhood mental health support and systems development.

> ***Fishman moved; Chapman seconded to approve the CUCF Attachment 1 Amendment as presented. Motion carried. No Discussion***

RESOLUTION 2025-80 FY26 NAMI Attachment 1 Amendment- $91,440 – Negley highlighted that the funding allocation is based on billing trends for FY25. Additional funds may be requested later if necessary. This year, a complete Attachment 1 was created to reflect the expansion and formalization of the service contract. A total of $7,200 has been allocated for rent support to help NAMI establish a stronger physical presence in the community. The funding increase will also support the expansion of one-on-one follow-up and referral services, in line with the growing needs of the community.

> ***Fishman moved; Chapman seconded to approve the NAMI Attachment 1 Amendment as presented. Motion carried. No Discussion***

RESOLUTION 2025-81 – City of Marysville ~ Service Agreement – Negley reported a new service agreement was introduced with the City of Marysville, modeled after an existing agreement with the

Sheriff's Department. This agreement allows the Marysville Police Department (PD) to act as a backup for the Sheriff's Office when a deputy is unavailable to transport individuals to a psychiatric inpatient facility. The agreement will remain in effect until either party opts to discontinue it.

Zwiezinski moved; Barton seconded to approve the City of Marysville Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-82 – Tri-County Jail ~ Service Agreement- $49,307.16 – Negley reported TCN is currently offering behavioral health services in the jail. While the position to enhance clinical services has been unfilled for most of the fiscal year, TCN confirmed in late May that the role is now filled or will be shortly. The service agreement aims to expand jail-based mental health services for Union County residents.

Zwiezinski moved; Barton seconded to approve the Tri-County Jail Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-83 – Delaware/Morrow County ADAMH-CCO ~ Service Agreement– Negley presented the renewal of an existing agreement with the Delaware/Morrow County ADAMH Board, which provides funding to support the salary of the Chief Clinical Officer, Dr. Delaney Smith. No changes to the contract were proposed by either party.

Zwiezinski moved; Barton seconded to approve the Delaware/Morrow County Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-84 – Partner Solutions ~ Service Agreement- $42,048 – Negley stated there is a reduction in costs because administrative expenses are distributed across multiple board areas.

Zwiezinski moved; Barton seconded to approve the Partner Solutions Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-85 – To Whom It May Concern ~ Service Agreement- $8,100 – Negley presented a continuation of a service agreement with TWIMC, an organization that assists individuals released from Tri-County Jail by providing peer support and transportation back to their home counties. Negley reported that follow-up services are also included. The funding amount remains unchanged from the previous fiscal year.

Zwiezinski moved; Barton seconded to approve the To Whom It May Concern Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-86 – Guardianship Services ~ Service Agreement- $19,500 – Negley presented a funding request from Guardianship Services. Negley stated this is considered a contribution rather than a service agreement, as the funds support their ongoing work with individuals who have behavioral health needs. The request matches last year’s amount.

Zwiezinski moved; Barton seconded to approve the Guardianship Services Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-87 – Neighbor to Neighbor ~ Service Agreement- $17,000 – Negley reported Neighbor to Neighbor is historically funded at approximately $14,000; they have requested a slight increase in funding this year due to rising operational costs and increased program participation. A recommendation was made to approve this modest increase. Negley noted that Neighbor to Neighbor provides outreach and social support services aimed at enhancing social connectedness among seniors. The organization has demonstrated a consistent positive impact in the community.

Rausch moved; Bischoff seconded to approve the Neighbor to Neighbor Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-88 – Clark, Schaefer, Hackett ~ Service Agreement- $32,400 – Altizer stated that Clark, Schaefer, Hackett provides financial consulting services to the board, primarily through the efforts of Casto. The proposed amount reflects a planned 10% annual reduction as internal staff gradually take on more financial responsibilities.

Rausch moved; Bischoff seconded to approve the Clark, Schaefer, Hackett Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-89 – Joe & Mary Williams~ Service Agreement- $11,550 – Altizer noted this year's contract reflects a reduction in the total amount due to the removal of lawn maintenance services. Mr. Williams is no longer able to mow the grass outside the office, so that portion of the contract was eliminated. The agreement now strictly covers office cleaning.

Rausch moved; Bischoff seconded to approve the Joe & Mary Williams Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-90 – AAH Strong Families ~ Service Agreement- $75,000 – Bargo-Smith presented AAH will receive $75,000 in funding for fiscal year 2026. While the grant was initially awarded in FY24 through the Ohio Department of Mental Health and Addiction Services, it has since transitioned to the Department of Children and Youth. Though a new competitive round was expected, the state has opted to extend current awards for one more year. The program's focus has evolved from strictly providing family peer support to allowing flexibility in addressing the diverse needs of multi-system youth and families based on local needs.

Rausch moved; Bischoff seconded to approve the AAH Strong Families Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-91 – Logan & Champaign Strong Families~ Service Agreement- $75,000 – Bargo-Smith presented Logan & Champaign will receive $75,000 in funding for fiscal year 2026. While the grant was initially awarded in FY24 through the Ohio Department of Mental Health and Addiction Services, it has since transitioned to the Department of Children and Youth. Though a new competitive round was expected, the state has opted to extend current awards for one more year. The program's focus has

evolved from strictly providing family peer support to allowing flexibility in addressing the diverse needs of multi-system youth and families based on local needs*.*

Rausch moved; BIschoff seconded to approve the Logan & Champaign Strong Families Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-92 – North Union School District ~ Service Agreement- $67,314.24 – Bargo-Smith presented this agreement as a continuation of prior year funding and is designed to support the hiring of Board-Certified Behavior Analysts (BCBA) through a contract with the Educational Service Center (ESC) of Central Ohio. North Union will receive funding equivalent to approximately 120 days of BCBA services. The allocation amount and service duration were determined by the school district based on internal assessments of their behavioral health support needs.

Chapman moved; Aurin seconded to approve the Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-93 – Marysville Schools~ Service Agreement- $112,000 – Bargo-Smith presented this agreement as a continuation of prior year funding and is designed to support the hiring of Board-Certified Behavior Analysts (BCBA) through a contract with the Educational Service Center (ESC) of Central Ohio. Marysville Schools will receive funding to support full-time BCBA services. The allocation amount and service duration were determined by the school district based on internal assessments of their behavioral health support needs.

Chapman moved; Aurin seconded to approve the Service Agreement as presented. Motion carried. No Discussion

RESOLUTION 2025-94 – Fairbanks School District ~ Service Agreement- $50,250 – Bargo-Smith Fairbanks plans to continue its partnership with New Beginnings to provide Board Certified Behavior Analyst (BCBA) services. The agreement will fund approximately 335 hours of BCBA services. The district has received very positive feedback, particularly from elementary staff, regarding the impact of these services. Fairbanks also has internal sustainability plans in place to ensure that district staff collaborate closely with the BCBA to learn and apply strategies even after the contract period ends.
Correction Noted: The resolution initially listed the incorrect amount of $15,000. The correct funding allocation is $50,250. The resolution will be corrected accordingly.

Aurin moved; Rausch seconded to approve the Service Agreement as presented. Motion carried with Chapman abstaining. No Discussion

RESOLUTION 2025-95 – Marysville Schools ~ Service Agreement- $15,000 – Bargo-Smith presented a professional development initiative in partnership with Marysville Schools, aimed at the thoughtful integration of Artificial Intelligence (AI) to improve staff efficiency, reduce burnout, and enhance the wellness of both students and staff. The initiative will include collaboration with Danny Bauer, a respected leadership expert and keynote speaker from the 2024 Change Makers Conference and will have a yearlong engagement that begins with a kickoff event in September. Along with ongoing leadership labs, there will be district-wide planning that includes specific outcomes and deliverables.

The primary objective is to free up staff time currently spent on administrative tasks, allowing them to focus more on the needs and well-being of students. Additionally, this project supports the goals of Project AWARE, which aims to improve staff mental health, a challenge that has been difficult to address effectively in the past. A funding request of $15,000 is made to be allocated to Marysville Schools to enable them to contract directly with Danny Bauer. The leadership team has already completed a book study and outlined specific outcomes for this initiative. Clarification was provided during discussions on how the initiative contributes to both staff's mental health and student well-being by enhancing efficiency and reducing workload. The project also aligns with the goals of Project AWARE and has the potential for a scalable application across the district.

Michael moved; Rausch seconded to approve the Service Agreement as presented.
Motion carried. No Discussion

DIRECTOR'S REPORT – Negley reviewed highlights from the Director's Report provided in the Board packet.

OLD BUSINESS – May Board Evaluation- Alexander reviewed the May Board meeting recommendations.

NEW BUSINESS –

1. **FY26 Officer Elections -** Alexander reported that a slate of officers has been identified for Fiscal Year 2026. The following officers were nominated in the slate: Adam Brown as Chair, Beau Michael as Vice Chair, Jasmine Rausch will continue as Treasurer, and Adam Davis will continue as Secretary. The Board expressed its appreciation to all the officers for their ongoing service and leadership. Alexander asked for a motion to approve the FY26 officer slate.

Zwiezinski moved; Fishman seconded to approve the FY26 Officer Slate as presented.
Motion carried. No Discussion

2. **FY26 Finance Committee Membership** – Alexander stated that the Finance Committee is open to additional members who wish to participate. During the discussion, Jake Fishman inquired about the meeting frequency, to which it was confirmed that the committee meets once per quarter. Jake Fishman then requested to be added to the committee. The Finance Committee for the fiscal year 2026 will be composed of the following members: Jasmine Rausch, chair, Beau Michael, Adam Davis, Adam Brown, and Jake Fishman.

Zwiezinski moved; Garbrecht seconded to approve the FY26 Finance Committee Membership as presented. Motion carried. No Discussion

3. **Board Meeting Time/Day –** Alexander reviewed the meeting schedule for fiscal year 2026. Currently, meetings are set to take place on the third Thursday of each month at 7:30 AM. The floor was open for discussion regarding any proposed changes to the meeting time or day; no changes were proposed.

Michael moved; Chapman seconded to approve the Board Meeting Time/Day as presented. Motion carried. No Discussion

PROVIDER UPDATES – None

EXECUTIVE SESSION – To consider the purchase or sale of property.

> ***Rausch moved; Barton seconded to enter executive session at 8:34 A.M. Roll call vote was held. All members present voted to enter the executive session.***
>
> ***At 9:02 A.M. Zwiezinski moved; Rausch seconded to exit the executive session and return to open session. A roll call vote was held. All members present voted to return to open session.***

Upon returning to open session, the board took the following action:

RESOLUTION 2025-96 - Residential Administrators ~ Purchase Agreement - $518,784 – Negley requested approval of the Purchase Agreement to sell the property located at 320 S. Maple St to Residential Administrators.

> ***Zwiezinski moved; Barton seconded to accept the contract as presented. Motion carried. No Discussion***

ADJOURNMENT –

> ***Aurin moved; Bischoff seconded to adjourn the meeting at 9:03 AM.***
> ***Motion carried.***